Regular Meeting of the Council
of the Town of Imperial
held Wednesday, April 9, 2025 at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan

Present:
Mayor Edward Abrey, Councillors, Randy Shaw, Susan Parish, Debbie VanDamme, Kathy Williams, Leslie Sainsbury, Ryan Kelly and CAO Joslin Freeman.

Call to Order:
A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

67/2025 **Shaw:** That the following item be added to the agenda:

- Library Cleaning
- Employee Wages
- Grass Cutting Tender
- Rink Repairs
- Administrator Bonus

Carried

68/2025 **Shaw:** That the revised agenda be approved.

Carried

Minutes:

69/2025 **Shaw:** That the minutes of the regular meeting of council held March 12, 2025 be approved.

Carried

Financial Reports:

70/2025 **Shaw:** That the Statement of Financial Activities for March 2025, attached hereto and forms part of these minutes, be accepted.

Carried

71/2025 **Parish:** That the Income Statement for March 2025, attached hereto and forms part of these minutes, be accepted.

Carried

72/2025 **Kelly:** That the Town of Imperial's – General Account; Reserves and Community Housing Project bank reconciliations for March 2025, be accepted and filed.

Carried

Accounts:

73/2025 **VanDamme:** That the Town of Imperial accounts paid to March 31, 2025 in the amount of $20,773.49 as per the list, containing Town of Imperial computer cheque numbers 839 - 845 and online voucher numbers 2025-0037 – 2025-0041, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

74/2025 **Sainsbury:** That the Town of Imperial accounts payable to April 9, 2025 in the amount of $48,663.72 as per the list, containing Town of Imperial computer cheque numbers 846 – 858 and online voucher numbers 2025-0042 - 2025-0047, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

Initial

Regular Meeting
April 9, 2025
New Business:

Water Treatment Plant Report

75/2025 **Parish:** That the Town Foreman's monthly water treatment plant report for March 2025, be accepted and filed.

Carried

Income Tax Credit Letter

76/2025 **VanDamme:** That council approve the CAO to send Income Tax Credit Letters to all volunteer fire fighters.

Carried

BBQ Rental

77/2025 **VanDamme:** That council approve the Rental of the big BBQ to Simpson Homecoming Committee June 28 & 29, 2025 at a cost of $50.00 per day.

Carried

Picnic Table Rental

78/2025 **Kelly:** That council approve the Rental of 19 Picnic Tables to Simpson Homecoming Committee June 28 & 29, 2025 at a cost of $10.00 per table per day.

Carried

Budget 2025

79/2025 **Sainsbury:** That Council approve the 2025 Budget as presented to include fire suits, tree trimming, road work, curling plant room renovation, dust control, sewer line replacement and cleaning, purchase 3 point hitch tractor, box grader, drainage pump, grader engine rebuild, new tires for grader, water meters, replace two fire hydrants on Royal street and install a security system at the town office.

Carried

Tax Policy

80/2025 **Parish:** That council approve Tax Policy 01-10.

Carried

Old RBC Building Plan

81/2025 **Sainsbury:** That council approve the proposal for the Old RBC Building from Ron Kelly. All building permit and codes will need to be followed for the renovation for a commercial/residential property.

Carried

Education Mill Rate

82/2025 **Williams:** That council acknowledge and accept the 2025 Education Mill Rate

Carried

Newsletter

83/2025 **Kelly:** That council approve the 2025 April Newsletter.

Carried

Initial

Surplus Transfers

84/2025 **VanDamme:** That council approve the CAO to make the following Transfers to Reserves:

- $14,784 to Fire Department Fund
- $50,000 to Future Capital Fund
- $100,000 to Future Utility Fund
- $46,289.82 to Future Expenditures Fund
- $10,000 to LLVC Fund
- $10,000 to Ambulance Fund

Carried

Library Cleaning Schedule

85/2025 **Parish:** That council approve the Cleaning Schedule at the Library be changed from once every two weeks to once per week.

Carried

Leslie Sainsbury declared a conflict of interest and left the chambers at 9:14 p.m.

Employee Wages

86/2025 **Kelly:** That council give a $2.00 per hour Wage increase to all part time Employees and cleaning staff effective April 1, 2025.

Carried

Les Sainsbury returned to the chambers at 9:30 p.m.

Grass Cutting Tender

87/2025 **Parish:** That council Tender on Grass Cutting for the Horizon School Division at the Imperial school location.

Defeated

Rink Repairs

88/2025 **Shaw:** That council approve Canadian Climate to make maintenance Repairs to the curling and hockey plant machines as per quote of $3,760.00 plus taxes.

Carried

Council went in camera at 9:40 p.m. and the CAO left the meeting.

The CAO returned to the meeting at 9:45 p.m.

Administrative Bonus

89/2025 **Shaw:** That council give the CAO five extra paid vacation days in recognition of extra hours spent on the arena concession for the 2024/2025 season.

Carried

Initial

Bylaws:

Bylaw # 3/2025

90/2025 **Sainsbury:** That Bylaw # 3 – 2025, being a Bylaw to Provide for a Base Tax, be introduced and read a first time.

Carried

91/2025 **Kelly:** That Bylaw # 3 – 2025 be read a second time.

Carried

92/2025 **Shaw:** That Bylaw # 3 – 2025 be given three readings at this meeting.

Carried Unanimously

93/2025 **VanDamme:** That Bylaw # 3 – 2025 be read a third time and passed.

Carried

Announcements:

May Regular Meeting

94/2025 **Williams:** That the next regular meeting of council be held May 14, 2025.

Carried

Adjournment:

95/2025 **Williams:** That the meeting be adjourned at 9:57 p.m.

Carried

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Mayor **Administrator**

Initial