

**Minutes of the Regular Meeting of the Council
of the Town of Imperial
held Wednesday, January 10, 2024 at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey, Councillors, Randy Shaw, Patricia Joa, Leslie Sainsbury, Ryan Kelly and CAO Joslin Freeman.

Absent:

Councillors Debbie VanDamme and Susan Parish.

Call to Order:

A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

1/2024

Kelly: That the following item be added to the agenda.
New Business:

- PDAP Training.

Carried

2/2024

Kelly: That the revised agenda be approved.

Carried

Minutes:

3/2024

Joa: That the minutes of the regular meeting of council held December 13, 2023 be approved.

Carried

Financial Reports:

4/2024

Kelly: That the Statement of Financial Activities for December 2023, attached hereto and forms part of these minutes, be accepted.

Carried

5/2024

Sainsbury: That the Income Statement for December 2023, attached hereto and forms part of these minutes, be accepted.

Carried

6/2024

Joa: That the Town of Imperial's – General Account; Reserves and Community Housing Project bank reconciliations for December 2023, be accepted and filed.

Carried

Accounts:

7/2024

Shaw: That the Town of Imperial accounts paid to December 31, 2023 in the amount of \$94,900.26 as per the list, containing Town of Imperial Affinity Credit Union computer cheque numbers 462 – 474 and online voucher numbers 2023-0132 – 2023-0135, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

8/2024

Sainsbury: That the Town of Imperial accounts payable to January 10, 2024 in the amount of \$46,069.90 as per the list containing Town of Imperial cheque numbers 475 – 487, and online voucher numbers 2024-0001 - 2024-0005, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

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New Business:

Water Treatment Plant Report

9/2024

Kelly: That the Town Foreman’s monthly water treatment plant report for December 2023, be accepted and filed.

Carried

Transferring Outstanding Charges to Tax Roll

10/2024

Shaw: That council approves the CAO to create a policy to Transfer Outstanding utility accounts and accounts receivable accounts to the Tax Roll at year end.

Carried

Bond Resolution

11/2024

Joa: That the fidelity bond as presented to council be accepted. Bond coverage is \$500,000.00 and expires December 31, 2024. Bonding is provided for all employees.

Carried

Foreman Holiday Payout

12/2024

Sainsbury: That council approve the Holiday Payout of 26.5 days for the town foreman in the amount of \$7,036.28.

Carried

Transfer Between Accounts

13/2024

Sainsbury: That council approve the CAO to transfer \$50,000.00 from investors savings account to the chequing account.

Carried

Election Workshop

14/2024

Kelly: That Council approve administration to attend the spring Election Workshop in Wadena on March 28, 2024.

Carried

Policy #02-10

15/2024

Joa: That the revisions to Policy #02-10, known as Equipment Rental Rates and Regulations be accepted.

Carried

Policy #02-200

16/2024

Kelly: That the revisions to Policy #02-200, known as Imperial Cemetery Regulations and Rates be accepted.

Carried

Policy #02-110

17/2024

Sainsbury: That the revisions to policy #02-110, known as Tent Rental & Agreement be accepted.

Carried

Policy #2-20

18/2024

Shaw: That the revisions to Policy #02–20, known as Fire Service Rates and Regulations be accepted.

Carried

Imperial Seniors

19/2024

Kelly: That council approve the Imperial Seniors to transfer \$1,950.00 to the town and then close out their bank account. This will cover two years rent at the community centre. Past that the card players will collect money per game day to pay for rental.

Carried

Initial

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Bluetooth Adaptor

20/2024

Sainsbury:

That council approve the reimbursement to the CAO for the purchase of a Bluetooth Adaptor for the community rink.

Carried

PDAP Workshop

21/2024

Shaw:

That council approve the CAO to attend the PDAP Workshop on January 30, 2024 in Saskatoon.

Carried

Announcements:

February Regular Meeting

22/2024

Joa:

That the next regular meeting of council be held Wednesday, February 7, 2024.

Carried

Adjournment:

23/2024

Joa:

That the meeting be adjourned at 8:26 p.m.

Carried

Mayor

Administrator

Initial