

**Minutes of the Regular Meeting of the Council
of the Town of Imperial
held Wednesday, April 14, 2021 at 7:30 p.m.
in the Imperial Community Centre, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey, Councillors Susan Parish, Patricia Joa, Randy Shaw, Ryan Kelly, Leslie Sainsbury and CAO Joslin Freeman.

Absent:

Councillor Jonathan King.

Call to Order:

A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

77/2021 **Sainsbury:** That the agenda be accepted. **Carried**

Minutes:

78/2021 **Joa:** That the minutes of the regular meeting of council held March 10, 2021 be approved. **Carried**

79/2021 **Parish:** That the minutes of the special meeting of council held March 17, 2021 be approved. **Carried**

Old Business:

Chip Sealing Quotes

80/2021 **Parish:** That Council approve the chip sealing quote from Diamond Asphalt in the amount of \$38,925.00 plus taxes to chip seal 4,325 square meters on King Street and Queen Street. Plus, an additional \$3,015.00 plus taxes for 670 square meters on Duchess Street. This includes a \$15,000.00 down payment. **Carried**

2020 Audited Financial Statements

81/2021 **Kelly:** That the 2020 Audited Financial Statements be accepted and filed. **Carried**

Financial Reports:

82/2021 **Parish:** That the Statement of Financial Activities for March, 2021, attached hereto and forms part of these minutes, be accepted. **Carried**

83/2021 **Shaw:** That the Income Statement for March, 2021, attached hereto and forms part of these minutes, be accepted. **Carried**

84/2021 **Shaw:** That the Town of Imperial's – General Account; Reserves; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for March, 2021, be accepted and filed. **Carried**

Initial

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Accounts:

85/2021

Joa:

That the Town of Imperial, Imperial Cable System and Community Housing Project accounts paid to March 31, 2021 in the amount of \$16,772.50 as per the list, containing Town of Imperial cheque numbers 14139 – 14143 and online cheque numbers 440 – 445, Imperial Cable system online cheque number 51, Community Housing Project online cheque number 20, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

86/2021

Shaw:

That the Town of Imperial and Imperial Cable System accounts payable to April 14, 2021 in the amount of \$25,903.81 as per the list containing Town of Imperial cheque numbers 14144 – 14157 and online cheque numbers 446 – 449, and Imperial Cable system online cheque number 52, name and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

New Business:

Water Treatment Plant Report

87/2021

Shaw:

That the Town Foreman's monthly water treatment plant report for March, 2021, be accepted and filed.

Carried

2021 Budget

88/2021

Parish:

That the 2021 annual budget, attached hereto and forming part of these minutes with total revenues of \$1,686,640.00; total expenditures of \$1,683,640.00; mill rate of 3.5; mill rate factor on commercial property of 2.5 and base tax as outlined in Bylaw #1-2020 which produces a tax levy of \$305,500 and a surplus of \$3,000.00 which includes one new fire suit, chip sealing 4,995 square meters of roadway on King Street, Queen Street and Duchess Street, Metric Greenhouse for plants, tree trimming, sewer repairs at community centre, electrical upgrades at well #4, RO filters, cylinders for gravel truck, arena upgrade, sewer line cleaning, tin for roof at waste transfer station, calcium chloride for dust control and insulating water line on Prince Street.

Carried

Utility Easement Well #6

89/2021

Sainsbury:

That council approve the CAO to sign the Utility Easement prepared by Shirkey and Company in order to complete application for well #6 to be in compliance with the Water Security Agency.

Carried

ISC Digital File

90/2021

Joa:

That council approve the CAO to purchase a digital file for the Town of Imperial with added imagery and civic address as per quote of \$66.60.

Carried

LLVC Expenses

91/2021

Sainsbury:

That council approve the CAO to payout select tenants at the Long Lake Valley Court that have incurred costs related to building upgrades. This includes the railing on the deck and air conditioners that were installed. These will be paid out at depreciated rate and will be a total cost of \$2,026.72. This will then prevent any further cost recouperation from tenant to tenant. The Town of Imperial owns the building and all components relating to the suites. Tenants are to adhere to Policy # 03 – 500 Tenant Responsibility.

Carried

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LLVC Advertisement

92/2021

Kelly:

That the CAO advertise in the Watrous Manitou the availability of suite # 1 at the Long Lake Valley Court.

Carried

Policy 01 – 10 Tax Policy

93/2021

Shaw:

That council approve and adopt Policy 01 – 10 Tax Policy.

Carried

SUMA Firefighter Insurance

94/2021

Shaw:

That Council purchase volunteer fire fighter insurance from SUMA.

Defeated

Ultimate Recipient Agreement

95/2021

Parish:

That council approve the draft Ultimate Recipient Agreement and that the CAO can sign the official agreement, once received.

Carried

Grad Advertising

96/2021

Sainsbury:

That the CAO can advertise a congratulatory message in both the Davidson Leader and the Watrous Manitou for the 2021 graduates.

Carried

Correspondence:

2021 Education Mill Rate

97/2021

Shaw:

That council acknowledges receipt of the 2021 Education Property Tax mill rates as established by the Government of Saskatchewan.

Carried

WUQWATR Membership

98/2021

Sainsbury:

That council become a member of WUQWATR.

Defeated

Bylaws:

Authorize Certain Expenditures

99/2021

Joa:

That Bylaw # 4 – 2021 being a Bylaw to Authorize Certain Expenditures be introduced and read a first time.

Carried

100/2021

Kelly:

That Bylaw # 4 – 2021 be read a second time.

Carried

101/2021

Parish:

That Bylaw # 4 – 2021 be given three readings at this meeting.

Carried Unanimously

102/2021

Sainsbury:

That Bylaw # 4 – 2021 be read a third time and passed.

Carried

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Announcements:

May Regular Meeting

103/2021

Kelly:

That the next regular meeting of council be held on Wednesday, May 12, 2021.

Carried

Adjournment:

104/2021

Joa:

That the meeting be adjourned at 9:46 p.m.

Carried

Mayor

Administrator

Initial