

**Minutes of the Regular Meeting of the Council
Of the Town of Imperial held
Wednesday, April 8, 2020, at 7:30 p.m.
In the Community Center, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councilors Brent Ingram, Ryan Kelly, Randy Shaw, Susan Parish, Patricia Joa, Leslie Sainsbury, and CAO Joslin Freeman.

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

65/2020 **Parish:** That the agenda be approved. **Carried**

Minutes:

66/2020 **Shaw:** That the minutes of the regular meeting of council held March 11, 2020 be approved. **Carried**

Old Business:

Ice Plant Condenser

67/2020 **Sainsbury:** That council approve the application for an Investing in Canada Infrastructure Program (ICIP) grant for Imperial Community Rink Condenser Replacement and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan). **Carried**

Financial Reports:

68/2020 **Ingram:** That the Statement of Financial Activities for March, 2020, attached hereto and forms part of these minutes, be accepted. **Carried**

69/2020 **Shaw:** That the Income Statement for March, 2020, attached hereto and forms part of these minutes, be accepted. **Carried**

70/2020 **Sainsbury:** That the Town of Imperial's – General Account; Reserves; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for March, 2020, be accepted and filed. **Carried**

Accounts:

71/2020 **Ingram:** That the Town of Imperial accounts paid to March 31, 2020 in the amount of \$14,044.59 as per the list, containing Town of Imperial cheque numbers 13862 – 13870 and online cheque numbers 310 - 311, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

72/2020 **Parish:** That the Town of Imperial and Imperial Cable System accounts payable to April 8, 2020 in the amount of \$20,610.58 as per the list containing Town of Imperial cheque numbers 13871 - 13884 and online cheque numbers 312 – 318, Imperial Cable System online cheque number 37, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

Initial

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New Business:

Water Treatment Plant Report

73/2020

Kelly:

That the Town Foreman’s monthly water treatment report for March, 2020, be accepted and filed.

Carried

iCloud Renewal

74/2020

Ingram:

That council approve the renewal of the iCloud for the radar sign.

Defeated

Town Newsletter

75/2020

Sainsbury:

That council approve the Town of Imperial Spring Newsletter to be sent out April 9, 2020.

Carried

Covid-19 Pandemic Plan

76/2020

Kelly:

That council approve and adopt the Pandemic Covid-19 Preparedness Plan.

Carried

EMO Coordinators

77/2020

Parish:

That council approve the Town office as the point of contact for the Saskatchewan Health Authority for Covid-19, and that the Mayor and all the councilors will come together as emergency measure officers shall the need arise.

Carried

Watrous Manitou

78/2020

Ingram:

That council approve the CAO to publish an ad in the Watrous Manitou outlining business closures and reduced business hours due to Covid-19 in the amount up to \$160.00.

Carried

Policy 03-30

79/2020

Parish:

That council approve and adopt Policy 03-30 – Infectious Disease Policy.

Carried

Budget 2020

80/2020

Ingram:

That the 2020 annual budget, attached hereto and forming part of these minutes with total revenues of \$852,780; total expenditures of \$830,350; mill rate of 2.5 and base tax as outlined in Bylaw # 1-2020 which produces a tax levy of \$284,470 and a surplus of \$22,430. Which includes two new fire suits as quoted of \$3000.00, Rubberstone installed in front of Long Lake Insurance as quoted \$4578.75, demolition of two old houses as per quote of \$7500.00, Metric Greenhouse quote of \$900.00, painting the Community Center as per quote of \$4500.00, painting suite 3 in the Long Lake Valley Court, condenser replacement at the Community Rink as per quote of \$58,985.00, hiring C4 Outdoors for dust control for up to 3000 litres, replace fire hydrants on the corner of Railway Avenue and Royal Street, corner of Saskatchewan Avenue and Royal Street as well as the curb stops and mains on Royal Street as per quote of \$30,000, purchase new reverse osmosis filters as per quote of \$7500.00 and clean the reservoir as per quote of \$1500.00.

Carried

Reserves

81/2020

Kelly:

That council approve the CAO to transfer \$60,000 from reserves into the general account.

Carried

Paving Quotes

82/2020

Parish:

That council after reviewing all the paving quotes, award a paving contract for the milling and repaving of Royal Street.

Defeated

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Invoices

83/2020 Sainsbury: That council approve the CAO to pay any invoices that were received late in the mail up to April 8, 2020 immediately and be presented at the May council meeting.
Carried

Correspondence:

84/2020 Ingram: That council acknowledges receipt of the 2020 Education Property tax mill rate as established by the Government of Saskatchewan.
Carried

Bylaws:

Base Tax

85/2020 Ingram: That bylaw #1-2020, being a Bylaw to provide for the Base Tax, be introduced and read a first time.
Carried

86/2020 Parish: That Bylaw #1-2020 be read a second time.
Carried

87/2020 Joa: That Bylaw #1-2020 be given three readings at this meeting.
Carried Unanimously

88/2020 Sainsbury: That Bylaw #1-2020 be read a third time and passed.
Carried

Authorize Certain Expenditures

89/2020 Kelly: That Bylaw #2-2020, being a Bylaw to Authorize Certain Expenditures, be introduced and read a first time.
Carried

90/2020 Ingram: That Bylaw #2-2020 be read a second time.
Carried

91/2020 Parish: That Bylaw #2-2020 be given three readings at this meeting.
Carried Unanimously

92/2020 Joa: That Bylaw #2-2020 be read a third time and passed.
Carried

Announcements:

May Meeting

93/2020 Sainsbury: That the next regular meeting of council be held, Wednesday May 13, 2020.
Carried

Adjournment:

94/2020 Kelly: That this meeting be adjourned at 10:01 p.m.
Carried

Edward Abrey, Mayor

Joslin Freeman, Chief Administrative Officer