

**Minutes of the Regular Meeting of the Council  
Of the Town of Imperial held  
Wednesday, January 8, 2020, at 7:30 p.m.  
In the Town Council Chambers, Imperial, Saskatchewan**

**Present:**

Mayor Edward Abrey and Councilors Brent Ingram, Ryan Kelly, Randy Shaw, Susan Parish, Patricia Joa, Leslie Sainsbury, and CAO Joslin Freeman.

**Call to Order:**

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

**Agenda:**

**1/2020**

**Kelly:** That the following item be added to the agenda:  
New Business:  
▪ Cell phone credit for Town Foreman.

**Carried**

**2/2020**

**Joa:** That the revised agenda be approved.

**Carried**

**Minutes:**

**3/2020**

**Kelly:** That the minutes of the regular meeting of council held December 11, 2019 be approved.

**Carried**

**Financial Reports:**

**4/2020**

**Joa:** That the Statement of Financial Activities for December, 2019, attached hereto and forms part of these minutes, be accepted.

**Carried**

**5/2020**

**Parish:** That the Income Statement for December, 2019, attached hereto and forms part of these minutes, be accepted.

**Carried**

**6/2020**

**Kelly:** That the Town of Imperial's – General Account; Reserves; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for December, 2019, be accepted and filed.

**Carried**

**Accounts:**

**7/2020**

**Parish:** That the Town of Imperial, Imperial Cable System, Long Lake Valley Court and Community Housing Project accounts paid to December 31, 2019 in the amount of \$89,180.54 as per the list, containing Town of Imperial cheque numbers 13773 – 13790 and online cheque numbers 275 – 279, Imperial Cable System online cheque numbers 32 – 33, Long Lake Valley Court online cheque number 23 and Community Housing Project online cheque number 12, name and amounts, attached hereto and forms part of these minutes be approved for payment.

**Carried**

**8/2020**

**Sainsbury:** That the Town of Imperial and Imperial Cable System accounts payable to January 8, 2020 in the amount of \$28,047.86 as per the list containing Town of Imperial cheque numbers 13791 - 13805 and online cheque numbers 280 – 282 and Imperial Cable System online cheque number 34, name and amounts, attached hereto and forms part of these minutes be approved for payment.

**Carried**

**Regular Meeting**

**January 8, 2020**

**New Business:**

*Water Treatment Plant Report*

**9/2020**

**Parish:**

That the Town Foreman's monthly water treatment report for December, 2019, be accepted and filed.

**Carried**

*Town foreman Holiday Payout*

**10/2020**

**Kelly:**

That the CAO payout 10.5 days of holiday pay to the town foreman as per policy 03-10. The remaining 5 days can be carried over to 2020.

**Carried**

*Bond Recognition*

**11/2020**

**Parish:**

That the fidelity bond as presented to council be accepted. Bond coverage is \$500,000.00 and expires December 31, 2020. Bonding is provided for all employees.

**Carried**

*SUMA volunteer firefighter Insurance*

**12/2020**

**Shaw:**

That the CAO go with option A for the volunteer firefighters insurance which consists of the following coverage; \$50,000.00 accidental death and dismemberment, \$50,000.00 illness, & \$5,000.00 medical and \$100.00/week to \$500.00/week, weekly indemnity for an invoice amount of \$422.00.

**Carried**

*SUMA Membership*

**13/2020**

**Sainsbury:**

That the council approve the SUMA membership in the amount of \$809.53.

**Carried**

*LLVC GIC*

**14/2020**

**Shaw:**

That the CAO renew the Long Lake Valley Court GIC for \$10,000.00 for a five year term.

**Carried**

*Policy 02-20*

**15/2020**

**Kelly:**

That council increase the rates on Policy 02-20, Fire Service Rates and Regulations. Fireman per hour call out fee will be \$35.00/hour, Fireman wages for practices will be \$12.00/hour and fireman wages for calls will be \$30.00/hour.

**Carried**

*Policy 02-10*

**16/2020**

**Kelly:**

That council increase the rates for custom work on Policy 02-10, Equipment Rental Rates and Regulations. Equipment Rental will now be \$70.00/hour, man only rate will be \$35.00/hour, weed spraying \$35.00/50' lot and grass cutting \$35.00/50' lot.

**Carried**

*Policy 02-200*

**17/2020**

**Shaw:**

That council approve Policy 02-200, Imperial Cemetery Rates and Regulations to now be current rate plus GST.

**Carried**

Initial

**Regular Meeting**

**January 8, 2020**

*Munisoft E-Receipting*

**18/2020**

**Parish:**

That council approve the purchase of the e-receipting program from Munisoft in the amount of \$324.00.

**Carried**

*Foreman Holidays*

**19/2020**

**Ingram:**

That council approve the town foreman to take holidays from January 28 to February 12, 2020.

**Carried**

*Rink Supplies*

**20/2020**

**Sainsbury:**

That the CAO immediately reimburse any volunteers for expenses incurred for Imperial community rink, some examples being rink kitchen supplies, liquor permits.

**Carried**

*Crime Stoppers*

**21/2020**

**Sainsbury:**

That the town of Imperial donate \$50.00 to Crime Stoppers.

**Defeated**

*Hudson Bay Route*

**22/2020**

**Parish:**

That council accept the 2020 Hudson Bay Route association membership invoice in the amount of \$100.00.

**Defeated**

*Cell Phone Credit*

**23/2020**

**Kelly:**

That the CAO take the \$40.00 per month town foreman cell phone credit and add it to the annual salary of the town foreman. The \$480.00 per year credit will be added after the percentage salary increase.

**Carried**

**Announcements:**

*February Meeting*

**24/2020**

**Sainsbury:**

That the next regular meeting of council be held, Wednesday February 12, 2020.

**Carried**

**Adjournment:**

**25/2020**

**Kelly:**

That this meeting be adjourned at 8:30 p.m.

**Carried**

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Edward Abrey, Mayor

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Joslin Freeman, Chief Administrative Officer

Initial