

**Minutes of the Regular Meeting of the Council  
Of the Town of Imperial held  
Wednesday, April 3, 2019, at 7:30 p.m.  
In the Town Council Chambers, Imperial, Saskatchewan**

**Present:**

Mayor Edward Abrey and Councilors Brent Ingram, Randy Shaw, Ryan Kelly, Patricia Joa, Susan Parish, Leslie Sainsbury, and CAO Joslin Freeman.

**Call to Order:**

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

**Agenda:**

**54/2018 Parish:** That the agenda be approved. **Carried**

**Minutes:**

**55/2019 Kelly:** That the minutes of the regular meeting of council held March 13, 2019 be approved. **Carried**

**Correspondence:**

**56/2019 Sainsbury:** That the following correspondence, having been read, be filed:

- Minister of government Relations – 2019 Education Mill Rates
- Rink Revenue and Expenses
- E-mailed:
  - SUMA
    - ◆ “Urban Update” - March 11 & 25, 2019
    - ◆ “President’s update” – March 27, 2019
    - ◆ “SUMAdvantage News” - March 8, 2019, 2019
  - FCM
    - ◆ “Voice” – March 18 & 25 & April 1, 2019
    - ◆ “Communique” – March 15 & 26, 2019
    - ◆ “Federal Budget 2019” – March 19, 2019
    - ◆ “President’s Corner” – Budget 2019
    - ◆ “Building Better Lives” – March 29, 2019
  - Municipalities Today
  - Prairie Central District for Sport, Culture & Recreation - March 12, 2019
  - Tourism Saskatchewan – Industry Update, March 14 & 21, 2019
  - SARM – March 11, 2019
  - Safe Drinking Water Team – Water Treatment Plant Operator Rights and Responsibilities
  - SWWA News – March 13, 17 & 20, 2019
  - Saskatchewan Waste Reduction Council – March 11, 2019
  - SaskEnergy – Carbon Tax
  - Ministry of Government Relations – Provincial Budget 2019
  - Palliser Regional Library – Public Survey
  - Saskatchewan Crime Stoppers
  - Revenue Sharing Grant 2019
  - Multi-Material Stewardship Western – March 27, 2019

**Carried**

**57/2019 Ingram:** That council acknowledges receipt of the 2019 Education Property tax mill rate as established by the Government of Saskatchewan.

**Financial Reports:**

**58/2019 Ingram:** That the Statement of Financial Activities for March, 2019, attached hereto and forms part of these minutes, be accepted. **Carried**

**59/2019 Shaw:** That the Income Statement for March, 2019, attached hereto and forms part of these minutes, be accepted. **Carried**

**60/2019 Joa:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for March, 2019, be accepted and filed. **Carried**

**Accounts:**

**61/2019 Ingram:** That the Town of Imperial accounts paid to March 31, 2019 in the amount of \$15,550.22 as per the list, containing Town of Imperial cheque numbers 13533 – 13540 and online payment numbers 186 – 187, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

Initial
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**Regular Meeting**  
**April 3, 2019**

**62/2019 Shaw:** That the Town of Imperial and Long Lake Valley Court accounts payable to April 3, 2019 in the amount of \$9,423.96 as per the list containing Town of Imperial cheque numbers 13541 -13554 and Long Lake Valley Court cheque number 34, name and amounts, attached hereto and forms part of these minutes be approved for payment.

**Carried**

**New Business:**

*Water Treatment Plant Report*

**63/2019 Ingram:** That the Town Foreman's monthly water treatment report for March, 2019, be accepted and filed.

**Carried**

*Budget*

**64/2019 Parish:** That the 2019 annual budget, attached hereto and forming part of these minutes, with total revenues of \$800,260; total expenditures of \$792,780; a mill rate of 2.5 and the base tax as outlined in bylaw # 2-2019 which produces a tax levy of \$286,860 and a surplus of \$7,480 which includes Community rink brine alarm as quoted for \$2,518, Curling ice plant room renovated for a quote of \$6,400, hiring C4 Outdoors for dust control up to 2500 liters, Air Master signs for digital speed sign as per quote of \$3,087.75, 20 new water meters as per quote of \$3,861.91, replace fire hydrant at corner of Prince St. and Saskatchewan Ave. as per quote of \$13,000, to sand seal Saskatchewan Ave and Prairie Ave from Royal St to Prince St., to replace the roof on the water treatment plant with tin as per quote of \$1,400, to replace the sewer lift station roof with a peak roof as per quote of \$2,000, to purchase new council chamber chairs up to \$2,000, replace the computer system in the office as per quote of \$5,000, to reimburse training expense of new administrator as per invoice amounts, to replace office furniture in town office as per quote or \$2,500, to replace and repair sidewalks up to \$7,000, clean the reservoir as per quote of \$1,500, purchase two campground signs for the highway per quote of \$1,200, purchase a new street sweeper broom as per quote of \$700, hire JD Weber tree services to do tree trimming as per quote of \$4,620 and transfer \$10,000 into the ambulance fund for future expenses, be adopted.

**Carried**

*Base Tax Bylaw*

**65/2019 Kelly:** That the Administrator introduces at this meeting a bylaw to provide for a mill rate and base tax to be applied to the types and classifications of property included in the table below:

<b>Property Class</b>	<b>Land</b>	<b>Type of Property Improvements</b>	<b>Land &amp; Improvements</b>
Agriculture	\$400.00	\$225.00	\$625.00
Residential	\$630.00	\$520.00	\$1150.00
Commercial/Industrial	\$525.00	\$860.00	\$1385.00

2019 municipal mill rate is set at 2.5 and the mill rate factor at 1.

**Carried**

*Utility Rates Bylaw*

**66/2019 Sainsbury:** That the Administrator introduce at this meeting a bylaw to fix the rates for 2020-2022 to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of the sewer.

**Carried**

*WTS Agreement*

**67/2019 Joa:** That the Administrator introduce at this meeting a bylaw to provide for entering into an agreement respecting the joint control, regulation and sharing of operation costs related to the waste transfer station.

**Carried**

*Volleyball Equipment*

**68/2019 Shaw:** That the town will replace the volleyball net that will be set up outside at the school for the public to use if there is damage up to \$500.

**Carried**

*Invoices*

**69/2019 Joa:** That the CAO can pay any outstanding invoices that are received between April 3 and April 20 at April month end to avoid interest charges.

**Carried**

*Door Locks*

**70/2019 Shaw:** That the town foreman replaces the interior door locks on the town office.

**Carried**

**Regular Meeting**  
**April 3, 2019**

**Bylaws:**

*Base Tax*

**71/2019**      **Sainsbury:**      That bylaw #2-2019, being a Bylaw to provide for the Base Tax, be introduced and read a first time.  
**Carried**

**72/2019**      **Kelly:**      That Bylaw #2-2019 be read a second time.  
**Carried**

**73/2019**      **Shaw:**      That Bylaw #2-2019 be given three readings at this meeting.  
**Carried Unanimously**

**74/2019**      **Parish:**      That Bylaw #2-2019 be read a third time and passed.  
**Carried**

*Utility Rates*

**75/2019**      **Ingram:**      That Bylaw #1-2019, being Bylaw to fix the rates for the 2020-2022 water consumption and sewer charge, be introduced and read a first time.  
**Carried**

**76/2019**      **Parish:**      That Bylaw #1-2019 be read a second time.  
**Carried**

**77/2019**      **Joa:**      That Bylaw #1-2019 be given three readings at this meeting.  
**Carried Unanimously**

**78/2018**      **Shaw:**      That Bylaw #1-2019 be read a third time and passed.  
**Carried**

*Waste Transfer Station Agreement*

**79/2019**      **Parish:**      That Bylaw #3-2019, being a Bylaw to provide for entering into an agreement respecting the joint control, regulation and sharing of operation costs related to the waste transfer station, be introduced and read a first time.  
**Carried**

**80/2019**      **Shaw:**      That Bylaw #3-2019 be read a second time.  
**Carried**

**81/2019**      **Sainsbury:**      That Bylaw #3-2019 be given three reading at this meeting.  
**Carried Unanimously**

**82/2019**      **Kelly:**      That Bylaw #3-2019 be read a third time and passed.  
**Carried**

**Announcements:**

*May Meeting*

**83/2019**      **Parish:**      That the next regular meeting of council be held, Wednesday May 8, 2019.  
**Carried**

**Adjournment:**

**84/2019**      **Kelly:**      That this meeting be adjourned at 11.36 p.m.  
**Carried**

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Edward Abrey, Mayor

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Joslin Freeman, Chief Administrative Officer

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