

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday, September 12, 2018, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Brent Ingram, Ryan Kelly, Susan Parish, Leslie Sainsbury, and CAO Joslin Freeman.

Absent:

Councillors Randy Shaw and Patricia Joa

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

228/2018 **Parish:** That the following item be added to the agenda:
New Business:
 ▪ Laptop – Cable System
Carried

229/2018 **Parish:** That the revised agenda be approved.
Carried

Minutes:

230/2018 **Sainsbury:** That the minutes of the regular meeting of council held August 22, 2018 be approved.
Carried

Correspondence:

231/2018 **Sainsbury:** That the following correspondence, having been read, be filed:
 ➤ E-mailed:
 ➤ SUMA
 ◆ “Urban Update”- August 27 and September 10, 2018
 ◆ “SumaAdvantage News “ – September 5, 2018
 ➤ FCM
 ◆ “Canada’s Horizons” – Special Preview – August 24, 2018
 ◆ “Canada’s Horizons” – Preview #2 – August 28, 2018
 ◆ “Canada’s Horizons” – Preview #3 – August 30, 2018
 ◆ “Voice” – September 4 and 10, 2018
 ➤ Municipal World HR Insider – September, 2018
 ➤ All-Net Municipal Solutions
 ➤ UMAAS Update – September, 2018
 ➤ Community Initiatives Fund – E-update
Carried

Financial Reports:

232/2018 **Ingram:** That the Statement of Financial Activities for August, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

233/2018 **Parish:** That the Income Statement for August, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

234/2018 **Kelly:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for August, 2018, be accepted and filed.
Carried

Accounts:

235/2018 **Ingram:** That the Town of Imperial accounts paid to August 31, 2018 in the amount of \$14,327.43 as per the list, containing Town of Imperial cheque numbers 13316 –13322 and online payment numbers 116 – 117, attached hereto and forms part of these minutes be approved for payment.
Carried

236/2018 **Kelly:** That the Town of Imperial and Imperial Cable System accounts payable to September 12, 2018 in the amount of \$24,703.39 as per the list containing Town of Imperial cheque numbers 13323 - 13337 and online payment numbers 118 - 119, and Imperial Cable System online cheque number 17 name and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

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New Business:

Water Treatment Plant Report

237/2018 Sainsbury: That the Town Foreman's monthly water treatment report for August, 2018, be accepted and filed.

Carried

Tender

238/2018 Sainsbury: That the Council accept the tender in the amount of \$3,000.00 from Keith and Norliza Knippleberg to purchase Lot 14, Block 15, Plan G435.

Carried

Policy 03-10

239/2018 Ingram: That the CAO update the hours of work for office employees.

Carried

Policy 04-10

240/2018 Sainsbury: That the Town CAO update the Town of Imperial administrator contact information.

Carried

Policy 04-20

241/2018 Parish: That the CAO update the Town of Imperial administrator contact information and update the restaurant portion to reflect Grain and Pulse Bakery and Café.

Carried

Asset Management Workshop

242/2018 Sainsbury: That the CAO attend an Asset Management Workshop in Regina on November 28, 2018 at a cost of \$105.00.

Carried

Community Housing Project

243/2018 Sainsbury: That the CAO hire Winmar Moose Jaw to professionally clean and paint the ceiling in the basement suite as per quote of \$8,551.67.

Carried

Community Housing Project

244/2018 Sainsbury: That the CAO hire CIC electric to replace the forced air electric heater in the basement suite as per quote of \$205.00.

Carried

Community Housing Project

245/2018 Sainsbury: That the CAO hire Karla Scheidt to prime and paint the basement suite as per quote of \$1,500.00.

Carried

Community Housing Project

246/2018 Sainsbury: That the CAO hire Keith Vanthuynne to replace the carpets in the basement suite as per quote of \$2,664.00.

Carried

Courtesy Vehicle

247/2018 Sainsbury: That the Council approve to pay the rental of a courtesy vehicle at a cost of \$25.00 per day while Gary Mooney's truck is fixed that was damaged by a rock that was thrown from the Town of Imperial's lawn mower.

Carried

Washing Machine

248/2018 Ingram: That council approve to fix or replace the washing machine at the ambulance house up to a cost of \$500.00.

Carried

Shirts

249/2018 Kelly: That Council rescind resolution #221/2018.

Carried

Shirts

250/2018 Sainsbury: That the CAO hire Little Town Apparel to design and print shirts for the town as per quote of \$3,771.20, they will be sold at a cost of \$25.00 per shirt.

Carried

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Laptop

251/2018

Kelly:

That council approve Mayor Edward Abrey to purchase a new laptop for the Imperial Cable System in an amount up to \$2,000.00.

Carried

Garbage Removal

252/2018

Kelly:

That council approves that two \$100.00 Waste Transfer Station cards be given to the owner of Lots 10 – 12, Block 7, Plan G88 to accommodate the business and town foreman for garbage removal.

Carried

Announcements:

October Meeting

253/2018

Sainsbury:

That the next regular meeting of council be held, Wednesday, October 10, 2018.

Carried

Adjournment:

254/2018

Sainsbury:

That this meeting be adjourned at 10:00 p.m.

Carried

Edward Abrey, Mayor

Joslin Freeman, Chief Administrative Officer

Initial