

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday, August 22, 2018, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Brent Ingram, Randy Shaw, Susan Parish, Patricia Joa, Leslie Sainsbury, and CAO Joslin Freeman.

Absent:

Councillor Ryan Kelly.

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

201/2018 **Sainsbury:** That the agenda be approved
Carried

Minutes:

202/2018 **Ingram:** That the minutes of the regular meeting of council held July 11, 2018 be approved.
Carried

Correspondence:

203/2018 **Parish:** That the following correspondence, having been read, be filed:

- E-mailed:
 - SUMA
 - ◆ “Urban Update”- July 30 and August 13, 2018
 - ◆ “Urban Voice” – Summer 2018
 - ◆ “SumaAdvantage News “ – July 25 & August 10, 2018
 - FCM
 - ◆ “President’s Corner” – July 24, 2018
 - ◆ “Communique” – July 26, 2018
 - ◆ “Voice” – August 7, 2018
 - ◆ “Infrastructure Funding” – August 20, 2018
 - SWWA – Conference 2018 News
 - Community Initiatives Fund E-Update – August 1, 2018
 - Saskatchewan Onesite Wastewater Management Association
 - Sasktel 2017/2018 Annual Report
 - Government of Saskatchewan – ministry of Environment – Update on Extension Submitted to Ministry July, 2018

204/2018 **Parish:** That the Ministry of Environment letter regarding the Waste Transfer Station be accepted and filed.
Carried

Financial Reports:

205/2018 **Shaw:** That the Statement of Financial Activities for July, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

206/2018 **Shaw:** That the Income Statement for July, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

207/2018 **Joa:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for July, 2018, be accepted and filed.
Carried

Accounts:

208/2018 **Shaw:** That the Town of Imperial and Imperial Cable System accounts paid to July 30, 2018 in the amount of \$19,232.70 as per the list, containing Town of Imperial cheque numbers 13277 – 13284 and online payment numbers 104 – 108, Imperial Cable System Cheque Number 1683, and Imperial Cable System online cheque number 15, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

209/2018 **Joa:** That the Town of Imperial, LLVC and Imperial Cable System accounts payable to August 22, 2018 in the amount of \$51,145.57 as per the list containing Town of Imperial cheque numbers 13285 - 13315 and online payment numbers 109 - 115, LLVC cheque number 32 and Imperial Cable System cheque number 1684 name and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

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New Business:

Water Treatment Plant Report

210/2018 **Jo:** That the Town Foreman’s monthly water treatment report for July, 2018, be accepted and filed.
Carried

Rink
211/2018 **Ingram:** That the Town Foreman purchase an overhead door for the Zamboni room in the amount of \$1071.37 as per quote from Steel-Craft.
Carried

SWWA Convention
212/2018 **Jo:** That the Town Foreman attend the SWWA convention November 7 – 9, 2018.
Carried

Holidays
213/2018 **Sainsbury:** That the Town Foreman holidays for September 4 – 11, be approved.
Carried

Saskatchewan Lotteries Grant
214/2018 **Jo:** That the CAO distribute the 2018/2019 Saskatchewan Lotteries Grant as follows:

- Imperial School - \$400.00
- Imperial Dance Club - \$310.00
- Imperial Library - \$1000.00
- Imperial Playschool - \$310.00
- Imperial Rink - \$1107.00
- Imperial Scouts - \$310.00
- Central Band - \$100.00

Carried

Tree
215/2018 **Jo:** That the Town Foreman remove the sidewalk and tree roots from 206 Princess Street.
Carried

Mentorship
216/2018 **Sainsbury:** That the council accept the resignation from mentor Sheila Newlove.
Carried

Bourassa & Associates
217/2018 **Parish:** That the council renew the lease with Bourassa and Associates Rehabilitation with a rent increase to \$550.00 per month, effective January 1, 2019.
Carried

WTS Operation Plan
218/2018 **Ingram:** That council accept the revised Waste Transfer Stations Operation Plan.
Carried

Offer to Purchase
219/2018 **Jo:** That the “offer to purchase” from Spencer Crittenden for Lot 7/ Block 8/ Plan G88 in the amount of \$750.00 plus GST and land transfer costs be accepted.
Carried

Offer to Purchase
220/2018 **Parish:** That the “offer to purchase” from Corrie and Christa McLane for Lots 19 & 20/ Block 25/ Plan 79S39995 in the amount of \$7,000.00 plus GST and land transfer costs be accepted.
Carried

Shirts
221/2018 **Jo:** That the CAO order 50 shirts from MCI sales to sell as souvenirs at a cost of \$20.00 per shirt.
Carried

Garbage Can
222/2018 **Parish:** That the CAO purchase a garbage can to be placed in the cenotaph park.
Carried

Notary Public
223/2018 **Ingram:** That council approve the CAO to be certified as a Notary Public at a cost of \$200.00
Carried

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Flowers

224/2018

Joa:

That the CAO hire Metric Greenhouse to organize and plant the flower pots for the 2019 growing season as per quote of \$700.00

Carried

Training

225/2018

Sainsbury:

That the CAO be approved to receive munisoft training for year end processing as per quote of \$100.00

Carried

Announcements:

September Meeting

226/2018

Joa:

That the next regular meeting of council be held, Wednesday, September 12, 2018.

Carried

Adjournment:

227/2018

Ingram:

That this meeting be adjourned at 9:51 p.m.

Carried

Edward Abrey, Mayor

Joslin Freeman, Chief Administrative Officer

Initial