

**Minutes of the Regular Meeting of the Council  
of the Town of Imperial held  
Wednesday, December 13, 2017, at 7:30 p.m.  
in the Town Council Chambers, Imperial, Saskatchewan**

**Present:**

Mayor Edward Abrey and Councillors Brent Ingram, Susan Parish, Patricia Joa, Randy Shaw, Ryan Kelly, Leslie Sainsbury, CAO Sheila Newlove and Assistant Administrator Hayley Howard.

**Call to Order:**

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

**Agenda:**

**267/2017**      **Parish:**            That the agenda be approved. **Carried**

**Minutes:**

**268/2017**      **Shaw:**                That the minutes of the regular meeting of council held November 9, 2017 be approved. **Carried**

**Correspondence:**

**269/2017**      **Shaw:**                That the following correspondence, having been read, be filed:

- Jayne Goodsmen re: letter from Regina Qu'Appelle Health Region
- Cogent re: 2017 Audit
- Saskatchewan in Motion re: Go Out & Play Challenge
- SUMA re: representing municipalities
- SUMAssure:
  - Summary of 2017 & what to look forward to in 2018
  - SUMAssure News
- E-mailed:
  - SUMA
    - ◆ "Urban Update"- November 6, 20 & December 4, 2017
    - ◆ General Member Communication
    - ◆ President's Update – December, 2017
  - SUMAssure re: Casualty Risk Control for Arenas & Curling Rinks
  - Government of Saskatchewan re: "Municipalities Today" – Nov, 2017
  - Palliser Regional Library re: 2018 branch hours of opening
- Imperial Palliser Regional Library re: funding 2018 hours of opening **Carried**

**270/2017**      **Joa:**                 That the Chief Administrative Officer write and advise Palliser Regional Library of the Town of Imperial's intent to fund 4.7316 additional hours of opening for 2018 and that a cheque for \$4,618.08 will be sent prior to February 2, 2018. **Carried**

**Financial Reports:**

**271/2017**      **Ingram:**            That the Statement of Financial Activities for November, 2017, attached hereto and forms part of these minutes, be accepted. **Carried**

**272/2017**      **Ingram:**            That the Income Statement for November, 2017, attached hereto and forms part of these minutes, be accepted. **Carried**

**273/2017**      **Parish:**             That the Town of Imperial's – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for November, 2017, be accepted and filed. **Carried**

**Accounts:**

**274/2017**      **Ingram:**            That the Town of Imperial accounts paid to December 13, 2017 in the amount of \$106,198.02 as per the list, containing Town of Imperial cheque numbers 12991 –13021 and online payment numbers 38-41, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

**275/2017**      **Sainsbury:**        That the Town of Imperial and the Imperial Cable System accounts payable to December 13, 2017 in the amount of \$65,411.53 as per the list containing Town of Imperial cheque numbers 13022-13039 and online payment numbers 42-44, and the Imperial Cable System online payment number 8, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

**Regular Meeting**  
**December 13, 2017**

*Water Treatment Plant Report*

**276/2017**      **Shaw:**            That the Town Foreman's monthly water treatment plant report for November, 2017, be accepted and filed.

**Carried**

*Equipment Rental Rates & Regulations Policy*

**277/2017**      **Sainsbury:**        That the revisions to policy #02-10, being an Equipment Rental Rates and Regulations Policy, be approved and come into effect January 1, 2018.

**Carried**

*2018 Rates & Fees*

**278/2017**      **Sainsbury:**        That the 2018 Rates and Fees Schedule, attached to and forming part of these minutes, be accepted.

**Carried**

*Town Foreman Job Description Policy*

**279/2017**      **Kelly:**              That the revisions to policy #03-20, being a Town Foreman Job Description Policy, be approved.

**Carried**

*Permit to Operate a Waterworks*

**280/2017**      **Ingram:**            That the draft Notice of Intent to Alter the Permit to Operate a waterworks received from the Water Security Agency be accepted and filed.

**Carried**

*Tree Trimming*

**281/2019**      **Joa:**                 That JD Weber Services be hired to trim trees in 2018 for an amount not to exceed \$5,000 as per their estimate #32, dated November 2, 2017.

**Carried**

*Backhoe*

**282/2019**      **Kelly:**              That the CAO advertise the backhoe on the SUMA website for one month; Kijiji; local mailout, bulletin board, downtown and in the office; local business' and R.M. offices.

**Carried**

*Bar Approval at the Rink*

**283/2019**      **Parish:**              That the CAO write letters giving the following groups approval to hold a bar in the rink:  
December 22, 2017 – Senior Hockey – Calcutta Night  
January 13, 2018 – Senior Hockey – Shootout  
January 19 & 20, 2018 – Rec Hockey – Vegas Night  
January 27, 2018 – Curling Club – Blues Spiel  
March 2 & 3, 2018 – Curling Club – Ladies Bonspiel

**Carried**

**Announcements:**

*January Meeting*

**284/2017**      **Ingram:**            That the next regular meeting of council be held, Wednesday, January 10, 2018

**Carried**

**Adjournment:**

**285/2017**      **Sainsbury:**        That this meeting be adjourned at 8:15 p.m.

**Carried**

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Edward Abrey, Mayor

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Sheila Newlove, Chief Administrative Officer

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