

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday, January 11, 2017, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Brent Ingram, Susan Parish, Patricia Joa, Randy Shaw, Leslie Sainsbury, and Administrator Sheila Newlove.

Absent:

Councillor Ryan Kelly

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

- | | | | |
|----------------------------------|-------------------|--|----------------|
| 1/2017 | Parish: | That the following item be added to the agenda: <ul style="list-style-type: none">▪ New Business<ul style="list-style-type: none">➤ 2017 Celebration➤ Cable | Carried |
| 2/2017 | Parish: | That the revised agenda be accepted. | Carried |
| <i>Bond</i> | | | |
| 3/2017 | Parish: | That the Fidelity Bond as presented to council be accepted. Bond coverage is \$500,000 and expires December 31, 2017. Bonding is provided through SUMAssure and coverage is provided for all office employees. | Carried |
| <u>Minutes:</u> | | | |
| 4/2017 | Joa: | That the minutes of the regular meeting of council held December 14, 2016 be approved. | Carried |
| <u>Old Business:</u> | | | |
| <i>Administrator's Salary</i> | | | |
| 5/2017 | Sainsbury: | That the Administrator's annual salary be set as follows:
effective January 1, 2017 - \$70,000
effective January 1, 2018 - \$72,000 | Carried |
| <i>Town Foreman's Salary</i> | | | |
| 6/2017 | Ingram: | That the Town Foreman's annual salary be set as follows:
effective January 1, 2017 – increase 6% to \$56,737.56
effective January 1, 2018 – increase 2.5% to \$58,156.00
effective January 1, 2019 – increase 2.5% to \$59,609.90 | Carried |
| <u>Correspondence:</u> | | | |
| 7/2017 | Shaw: | That the following correspondence, having been read, be filed: <ul style="list-style-type: none">▪ Cogent Chartered Professional Accountants LLP re:<ul style="list-style-type: none">➤ Relationship between Town of Imperial and Cogent➤ Audit Service Plan▪ Imperial Oilers Hockey Club▪ E-mailed:<ul style="list-style-type: none">➤ SUMA<ul style="list-style-type: none">• "Urban Update" – Jan. 3, 2017➤ Government of Saskatchewan re: "Municipalities Today" – Dec, 2016 | Carried |
| <u>Financial Reports:</u> | | | |
| 8/2017 | Ingram: | That the Statement of Financial Activities for December, 2016, attached hereto and forms part of these minutes, be accepted. | Carried |
| 9/2017 | Ingram: | That the Income Statement for December, 2016, attached hereto and forms part of these minutes, be accepted. | Carried |
| 10/2017 | Joa: | That the Town of Imperial's – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System's bank reconciliations for December, 2016, be accepted and filed. | Carried |

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Accounts:

11/2017 Shaw: That the Town of Imperial accounts paid to December 31, 2016, in the amount of \$23,565.90 as per the list, containing Town of Imperial cheque numbers 12626 – 12641, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

12/2017 Parish: That the Town of Imperial and the Imperial Cable System accounts payables to December 31, 2016 in the amount of \$11,638.39 as per the list, containing Town of Imperial cheque numbers 12642 – 12652, and Imperial Cable System cheque number 1664 - 1665, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

13/2017 Shaw: That the Town of Imperial and the Imperial Cable System accounts payable to January 11, 2017 in the amount of \$35,760.58 as per the list, containing Town of Imperial cheque numbers 12653 – 12664 and Imperial Cable System cheque number 1666, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment
Carried

New Business:

Water Treatment Plant Report

14/2017 Shaw: That the Town Foreman's monthly water treatment plant report for December, 2016, be accepted and filed.
Carried

List of Land in Arrears

15/2017 Sainsbury: That roll number 91 be deleted from the List of Land in Arrears.
Carried

List of Land in Arrears

16/2017 Ingram: That the revised List of Land in Arrears be acknowledged and filed.
Carried

Assessment Appeals Board

17/2017 Ingram: That Kathy Williams, Earl Crittenden and Debbie McDade be appointed to the Assessment Appeals Board.
Carried

Assessment Appeals Board Remuneration

18/2017 Parish: That each member of the Assessment Appeals Board be paid \$100 per sitting.
Carried

Imperial Community Rink Committee

19/2017 Ingram: That the following persons be appointed to the Imperial Community Rink Committee:
➤ Chairman/Council Rep – Ryan Kelly
➤ Vice Chairman/Curling – Keith Busche
➤ Secretary/Member at Large – Christa McLane
➤ Rink Kitchen – Sharla Taylor
➤ Senior Hockey – Spencer Crittenden
➤ Minor Hockey – Denny Freeman
➤ Learn to Skate – Kathy Williams
➤ Rec Hockey – Daryl Lewis
Carried

Imperial Palliser Library Board Appoints

20/2017 Parish: That the following persons be appointed to the Imperial Palliser Library Board:
➤ Chairperson – Sarah Chamberlain – Brown
➤ Vice-Chairperson – Betsy Redstone
➤ Treasurer – Beatrice Remlinger
➤ Secretary – Denise Leduc
➤ Town of Imperial Representative – Pat Joa
➤ School Representative – Carol Baade
➤ Member at Large – Marlene Gallager, Maureen Duff and Deanna Koens
Carried

Town Foreman Holliday

21/2017 Sainsbury: That the Town Foreman's holiday request of January 24 – 31, 2017 be approved.
Carried

H₂S Training

22/2017 Ingram: That Kelvin Klenk and Tim Baker be registered for the H₂S Alive training in Wynyard February 6, 2017 with all costs paid for by the Town.
Carried

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Announcements:

February Meeting

23/2017 **Joa:** That the next regular meeting of council be held, Wednesday February 8, 2017
Carried

Adjournment:

24/2017 **Sainsbury:** That this meeting be adjourned at 8:35 p.m.

Carried

**Mayor
Edward Abrey**

**Administrator
Sheila Newlove**

Initial