Minutes of the Regular Meeting of the Council of the Town of Imperial held Wednesday, October 11, 2023 at 7:30 p.m.

in the Town Council Chambers, Imperial, Saskatchewan

Present:

Mayor Edward Abrey, Councillors, Susan Parish, Randy Shaw, Patricia Joa, Debbie VanDamme, Leslie Sainsbury, Ryan Kelly and CAO Joslin Freeman.

Call to Order:

A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

178/2023 Kelly: That the agenda be approved.

Carried

Minutes:

179/2023 That the minutes of the regular meeting of council held September 13, 2023 be approved. Kelly:

Carried

Old Business:

Campground Reservations

180/2023 Kelly: That council approve the CAO to move the Imperial Campground to an online booking system through

Let's Camp.

Carried

Kelly's Lift

181/2023 Shaw: That the Town purchase the Lift from Kelly's Eavestroughing for town use at a cost of \$10,000.00. It

will be paid over two years \$5,000.00 in January 2024 and \$5,000.00 in January 2025.

Carried

Financial Reports:

182/2023 Shaw: That the Statement of Financial Activities for September 2023, attached hereto and forms part of

these minutes, be accepted.

Carried

183/2023 Parish: That the Income Statement for September 2023, attached hereto and forms part of these minutes,

be accepted.

Carried

184/2023 Shaw: That the Town of Imperial's - General Account; Reserves and Community Housing Project bank

reconciliations for September 2023, be accepted and filed.

Carried

Accounts:

185/2023 Joa: That the Town of Imperial accounts paid to September 30, 2023 in the amount of \$53,477.28 as per

the list, containing Town of Imperial Affinity Credit Union computer cheque numbers 373 – 380 and online voucher numbers 2023-0099 – 2023-0104, name and amounts, attached hereto and forms part

of these minutes be approved for payment.

Carried

186/2023 Parish: That the Town of Imperial accounts payable to October 13, 2023 in the amount of \$48,754.60 as per

> the list containing Town of Imperial cheque numbers 381 - 393, and online voucher numbers 2023-0105 - 2023-0108, name and amounts, attached hereto and forms part of these minutes be approved

for payment.

Carried

Regular Meeting October 11, 2023
New Business:

Water Treatment Plant Report

187/2023 Joa: That the Town Foreman's monthly water treatment plant report for September 2023, be accepted

and filed.

Carried

Appoint Auditor

188/2023 Sainsbury: That council appoint Dudley & Company as the Towns auditor for the 2023 financial statements.

Carried

Appoint Board of Revision

189/2023 Shaw:

That the Town of Imperial appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as members of the Board of Revision: Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans, Tim Lafreniere, Donna Rae Zadvorny, Kelvin Kleckner, Maureen Jickling and Jamie Tiessen.

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of that hearing from among their numbers.

That the Town of Imperial appoints Kristen Tokaryk with Western Municipal Consulting Ltd. As Secretary of the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

6 Yard Bin Rental

190/2023 Sainsbury:

That council approve the CAO to write off a 6 Yard Bin Rental from three years past as bad debt in the amount of \$300.00 billed to Sunny's Property Management.

Carried

Sask Lotteries

191/2023 VanDamme: That the CAO distribute the 2023/2024 Saskatchewan Lotteries Grant as follows:

\$300.00 Harmony Suite-Imperial School -\$500.00 Imperial Dance Club -\$300.00 Imperial Library -\$800.00 Imperial Rink -\$1060.00 Imperial Scouts -\$600.00 \$700.00 Imperial Golf Course -SHA Activity Dept.-\$600.00

Carried

Initial

Dogwley Machine	_		
Regular Meeting October 11, 202 Cooler at Rink	<u>3</u>		
192/2023	Parish:	That council approve the CAO to find a used or new fridge to repl in the amount of up to \$1,000.00.	
GIC Renewal			Carried
193/2023	Joa:	That the CAO renew the GIC in the amount of \$6,395.03 for a on	e-year term. Carried
Commissionaires 194/2023	s Report Sainsbury:	That council acknowledge and file the final Commissionaires Rep	port for 2023. Carried
WTS Attendant I 195/2023	Resignation Kelly:	That council acknowledge and accept the Resignation from Shirl Station Attendant effective October 30, 2023.	rley Flostrand as the Waste Transfer
		Station Attendant effective October 50, 2025.	Carried
Fire Protection Canada 196/2023 Kelly:		That council approve the quote from Fire Protection Canada system in the rink kitchen.	for repairs to the fire suppression
		,	Carried
Royal Street Pha 197/2023	rmacy VanDamme:	That council uphold the order to remedy from the Bylaw Enfor Pharmacy to paint and shingle the building in question by June	
WTS Application 198/2023	s Shaw:	That council approve the CAO to offer the position of Waste Liang with a start date of October 14, 2023.	Transfer Station attendant to Eric Carried
Announcements November Regul 199/2023		That the next regular meeting of council be held Wednesday, N	November 8, 2023. Carried
Adjournment: 200/2023	Shaw:	That the meeting be adjourned at 8:50 p.m.	Carried

Administrator

Mayor