

**Minutes of the Regular Meeting of the Council
of the Town of Imperial
held Wednesday, October 12, 2022 at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey, Councillors, Susan Parish, Debbie Van Damme, Randy Shaw, Patricia Joa, Ryan Kelly and CAO Joslin Freeman.

Absent:

Councillor Leslie Sainsbury.

Call to Order:

A quorum being present, Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

195/2022 **Shaw:** That the agenda be approved. **Carried**

Minutes:

196/2022 **Parish:** That the minutes of the regular meeting of council held September 14, 2022 be approved. **Carried**

Old Business:

197/2022 **Kelly:** That council approve the donation of a town t-shirt to the owner of Bry Sand in celebration of the new arena floor. **Carried**

Financial Reports:

198/2022 **Kelly:** That the Statement of Financial Activities for September 2022, attached hereto and forms part of these minutes, be accepted. **Carried**

199/2022 **Joa:** That the Income Statement for September 2022, attached hereto and forms part of these minutes, be accepted. **Carried**

200/2022 **Parish:** That the Town of Imperial's – General Account; Reserves and Community Housing Project bank reconciliations for September 2022, be accepted and filed. **Carried**

Accounts:

201/2022 **Van Damme:** That the Town of Imperial accounts paid to September 30, 2022 in the amount of \$12,564.53 as per the list, containing Town of Imperial Affinity Credit Union Computer cheque numbers 61 – 67 and online voucher numbers 2022-0044 – 2022-0046 name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

202/2022 **Joa:** That the Town of Imperial accounts payable to October 12, 2022 in the amount of \$200,260.43 as per the list containing Town of Imperial cheque numbers 68 – 76, and online voucher numbers 2022-0047 - 2022-0051, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

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New Business:

Water Treatment Plant Report

203/2022 Shaw: That the Town Foreman’s monthly water treatment plant report for September 2022, be accepted and filed.

Carried

Imperial Housing Authority

204/2022 Kelly: That council approve the credit of the fourth quarter water billing for unit #1 at 204 King Street for the Imperial housing Authority.

Carried

LLVC Damage Deposit

205/2022 Shaw: That the CAO refund the full damage deposit to Maurice and Gail Schulz in the amount of \$2,500.00.

Carried

Council went in camera at 8:06 p.m. to discuss employee wages.

Council came out of in camera at 8:37 p.m.

Town Foreman Wages

206/2022 Van Damme: That council approve a three year wage increase for the Town Foreman. Starting January 1, 2023 his wage will increase by 5% to \$69,045.34, January 1, 2024 a 4% increase to \$71,807.15 and January 1, 2025 a 3% increase to \$73,961.37. A \$40.00 per month cell phone allowance will be on top of the wage increases as part of his salary.

Carried

Administrator Wages

207/2022 Shaw: That council approve a three year wage increase for the Administrator. Starting January 1, 2023 her wage will increase to \$33.00 per hour, January 1, 2024 it will increase to \$34.00 per hour and January 1, 2025 it will increase to \$35.00 per hour.

Carried

Part Time Employee Wages

208/2022 Shaw: That council approve a wage increase for the Assistant Administrator and the Assistant Foreman to \$19.00 per hour starting January 1, 2023. Also a wage increase starting January 1, 2023 for the Waste Transfer Station Attendant and the Cleaning Personnel to \$18.00 per hour.

Carried

Cardiac Pads

209/2022 Parish: That council approve the replacement of the cardiac care pads on the AED’s in the community at a cost of \$614.61.

Carried

SK Lotteries

210/2022 Joa: That the CAO distribute the 2022/2023 Saskatchewan Lotteries Grant as follows:

- Harmony Suite- \$300.00
- Imperial School - \$500.00
- Imperial Dance Club - \$300.00
- Imperial Library - \$800.00
- Imperial Rink - \$1060.00
- Imperial Scouts - \$600.00
- Imperial Golf Course - \$700.00
- SHA Activity Dept.- \$600.00

Carried

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Arena Fees

211/2022

Kelly:

That the fees for the arena for 2022/2023 be set as follows:

- Initiation Hockey includes Learn to Skate program \$220.00
- Learn to Skate \$85.00
- Rec Hockey (includes GST) \$180.00
- Adult Curling (includes GST) \$125.00
- Public Skating (includes (GST) \$125.00
- Public Skating Family Rate (includes GST) \$330.00
- Junior Curling \$60.00
- Ice Rental Rate \$60.00/hour

Carried

Policy 02-100

212/2022

Kelly:

That council approve and adopt Policy # 02-100 Community Centre Rental Rates.

Carried

Christmas Party

213/2022

Joa:

That council set the town Christmas Party date for December 3, 2022 with Grain & Pulse to cater.

Carried

Fall Newsletter

214/2022

Shaw:

That council approve the CAO to send out the Fall Newsletter.

Carried

Announcements:

November Regular Meeting

215/2022

Parish:

That the next regular meeting of council be held Wednesday, November 9, 2022.

Carried

Adjournment:

216/2022

Van Damme:

That the meeting be adjourned at 10:04 p.m.

Carried

Mayor

Administrator

Initial