

**Minutes of the Regular Meeting of the Council  
Of the Town of Imperial held  
Wednesday, October 14, 2020, at 7:30 p.m.  
In the Town Council Chambers, Imperial, Saskatchewan**

**Present:**

Mayor Edward Abrey and Councilors Brent Ingram, Randy Shaw, Susan Parish, Patricia Joa, Leslie Sainsbury and CAO Joslin Freeman.

**Absent:**

Councilor Ryan Kelly.

**Call to Order:**

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

**Agenda:**

**213/2020**      **Parish:**            That the agenda be approved. **Carried**

**Minutes:**

**214/2020**      **Shaw:**                That the minutes of the regular meeting of council held September 9, 2020 be approved. **Carried**

**Old Business:**

*Cable*  
**215/2020**      **Shaw:**                That council approve to pay Jeremy Sadler casual wages for assisting Edward Abrey with troubleshooting cable issues. The wages will be paid at a rate of \$100.00 per hour for onsite and \$16.00 per hour for remote assistance. **Carried**

*Laminator*

**216/2020**      **Sainsbury:**        That council approve the CAO to purchase a Foton 30 Laminator as per cost of \$895.00. **Carried**

**Financial Reports:**

**217/2020**      **Ingram:**            That the Statement of Financial Activities for September, 2020, attached hereto and forms part of these minutes, be accepted. **Carried**

**218/2020**      **Ingram:**            That the Income Statement for September, 2020, attached hereto and forms part of these minutes, be accepted. **Carried**

**219/2020**      **Sainsbury:**        That the Town of Imperial's – General Account; Reserves; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for September, 2020, be accepted and filed. **Carried**

**Accounts:**

**220/2020**      **Shaw:**                That the Town of Imperial and Long Lake Valley Court accounts paid to September 30, 2020 in the amount of \$20,082.36 as per the list, containing Town of Imperial cheque numbers 13989 – 13995 and online cheque numbers 370 - 375 and Long Lake Valley Court online cheque number 40 - 41, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

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**221/2020**      **Joa:**                      That the Town of Imperial, Imperial Cable System and Long Lake Valley Court accounts payable to October 14, 2020 in the amount of \$37,404.03 as per the list containing Town of Imperial cheque numbers 13996 - 14011 and online cheque numbers 376 – 383, Imperial Cable System cheque number 1703 and online cheque number 43 and Long Lake Valley Court online cheque numbers 42 - 43, name and amounts, attached hereto and forms part of these minutes be approved for payment.

**Carried**

**New Business:**

*Water Treatment Plant Report*

**222/2020**      **Shaw:**                      That the Town Foreman’s monthly water treatment report for September, 2020, be accepted and filed.

**Carried**

*Sask. Lotteries Grant*

**223/2020**      **Parish:**                      That the CAO distribute the 2020/2021 Saskatchewan Lotteries Grant as follows:

- Imperial School -        \$500.00
- Imperial Dance Club -   \$300.00
- Imperial Library -       \$400.00
- Harmony Suite -         \$400.00
- Imperial Rink -          \$1466.00
- Imperial Scouts -        \$300.00
- Imperial Golf Course - \$1000.00
- SHA Activity Dept.-      \$500.00

**Carried**

*Cable Television*

**224/2020**      **Ingram:**                      That council approve that starting November 1, 2020 the person that is in charge of repairing and maintaining the cable system will get free cable per month as well as a wage of \$16.00 per hour.

**Carried**

*Sask. Parks & Rec Membership*

**225/2020**      **Parish:**                      That council approve the CAO to apply for membership through Saskatchewan Parks and Recreation to allow for more grant funding opportunities.

**Carried**

*Beach Volleyball Court*

**226/2020**      **Joa:**                              That council approve the CAO to send an invoice to the school for \$500.00 for the town labour required to build the beach volleyball court at the school.

**Carried**

*T-Shirt Design Contest*

**227/2020**      **Parish:**                      That council allow the students of Imperial School to submit design ideas for the town of Imperial T – Shirts. Council will choose the winning design and the students design that is chosen will win a free shirt.

**Carried**

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*Investing in Canada's Infrastructure Program*

**228/2020 Shaw:** That council approve the CAO to apply for the Investing in Canada's Infrastructure Program through the covid resilience stream to retro fit our community rink with a cement floor in the skating area, to allow for social distancing events, as well as becoming a multi-use facility.  
**Carried**

*WTS*  
**229/2020 Ingram:** That council approve October 24, 2020 as "free dump day" where residents can bring an unlimited number of bagged garbage to the Waste Transfer Station for free. Any garbage requiring the 40-yard bin or the metal pile will be charged current rates.  
**Carried**

*AON Insurance*  
**230/2020 Shaw:** That council approve the AON insurance policy for the statement of values for buildings, accidental death and dismemberment for our volunteers and fire fighters and statement of values for equipment for the 2021 insurance policy.  
**Carried**

*R.M. of Big Arm Vehicle Speed & Weight Restrictions*  
**231/2020 Sainsbury:** That the CAO respond to the R.M. of Big Arms letter regarding traffic speed and weight restrictions with the following suggestions;  

1. Reduce the speed on the East boundary road to 50 kms/hr starting by Jed Williams and extending up to the cemetery
2. Install a two or four way stop sign at the corner of Duke Street and East boundary road. If a two way stop, that the R.M. install the stop sign to stop traffic coming from the East and yield signs for the North, South traffic. The town would install a stop sign to stop traffic coming from the West.

**Carried**

*El Premium*  
**232/2020 Shaw:** That council approve the CAO to file for a reduced premium for Employment Insurance along with adjusting the short term disability plan for a seven day waiting period instead of eight days.  
**Carried**

*WTS Operations Plan*  
**233/2020 Sainsbury:** That council approve the revision to the Waste Transfer Station Operation Plan to allow shingles at the Waste Transfer Station by appointment only at a cost of \$7.00 per bundle.  
**Carried**

*Access Communications Agreement*  
**234/2020 Sainsbury:** That council allow the CAO to sign a new agreement with Access Communications stating that they will pay \$750.00 per year for rent of the water tower for their equipment as well as access to free internet at the town office. Access also agrees to pay the town \$3,390.07 in back SaskPower fees from the previous agreement.  
**Carried**

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*Election Personnel*

**235/2020**      **Joa:**                    That council will allow the DRO the option to hire up to three additional election personnel at a cost of \$12.00 per person per hour depending on the requirements relating to covid.  
**Carried**

*Pine Trees*

**236/2020**      **Parish:**                    That council approve CCR Tree Spraying to spray the two pine trees in front of the town office for Spider Mites at a cost of \$60.00 per tree.  
**Carried**

*Safe Restart Program*

**237/2020**      **Sainsbury:**                That council acknowledge the Safe Restart Program funding of \$21,475.00.  
**Carried**

*Newsletter*

**238/2020**      **Ingram:**                    That the CAO send out a fall newsletter.  
**Carried**

*Rink*

**239/2020**      **Joa:**                         That council approve the rink startup date to be November 11, 2020.  
**Carried**

*DRO & Poll Clerk*

**240/2020**      **Parish:**                    That council approve Kathy Williams to be the replacement DRO or Poll Clerk in the event of sickness or quarantine for the advance poll on November 2, 2020 and election day on November 9, 2020.  
**Carried**

**Announcements:**

*November Meeting*

**241/2020**      **Parish:**                    That the next regular meeting of council will be called by the Administrator after the Municipal Election on November 9, 2020.  
**Carried**

**Adjournment:**

**242/2020**      **Joa:**                         That this meeting be adjourned at 9:55 p.m.  
**Carried**

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Edward Abrey, Mayor

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Joslin Freeman, Chief Administrative Officer

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