

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday, July 11, 2018, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Brent Ingram, Randy Shaw, Ryan Kelly, Leslie Sainsbury, and CAO Joslin Freeman.

Absent:

Councillors Susan Parish and Patricia Joa.

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

171/2018 **Kelly:** That the agenda be approved
Carried

Minutes:

172/2018 **Ingram:** That the minutes of the regular meeting of council held June 13, 2018 be approved.
Carried

Correspondence:

173/2018 **Sainsbury:** That the following correspondence, having been read, be filed:

- E-mailed:
 - SUMA
 - ◆ “Urban Update”- June 18 & July 3, 2018
 - ◆ “Urban Voice” – Summer 2018
 - ◆ “President’s Update” – June 27, 2018
 - ◆ SUMA Summer School
 - ◆ General Member Communication
 - ◆ Message from “Regional Director”
 - ◆ Group Benefits Plan
 - Government of Saskatchewan re: “Municipalities Today” – June, 2018
 - Palliser Regional Library re: Letter to the Premier
 - FCM
 - ◆ Municipal Guide to Cannabis Legalization
 - ◆ 2018 Conference Report
 - ◆ Voice
 - SPWA – Western Canada Snow Conference
 - SWWA – Conference Registration
 - UMAAS – Vault broken into – Rose Valley
 - IPAC – Public Service Action for Reconciliation
 - SWRC – 2018 Fall Workshops
 - Community Initiatives Fund – E-Update
 - WUQWATR – Spring/Summer Newsletter
 - Communities in Bloom – Symposium and Awards Program
 - Saskatchewan Health Authority – Nutrition update Newsletter

Carried

Financial Reports:

174/2018 **Ingram:** That the Statement of Financial Activities for June, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

175/2018 **Ingram:** That the Income Statement for June, 2018, attached hereto and forms part of these minutes, be accepted.
Carried

176/2018 **Kelly:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for June, 2018, be accepted and filed.
Carried

Accounts:

177/2018 **Ingram:** That the Town of Imperial, LLVC and Imperial Cable System accounts paid to June 30, 2018 in the amount of \$60,421.32 as per the list, containing Town of Imperial cheque numbers 13252 – 13259 and online payment numbers 95 – 99 and Imperial Cable System Cheque Number 14, and LLVC cheque #31, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

178/2018 **Ingram:** That the Town of Imperial accounts payable to July 11, 2018 in the amount of \$47,408.28 as per the list containing Town of Imperial cheque numbers 13260 -13276 and online payment number 100 - 103, name and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

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New Business:

Water Treatment Plant Report

179/2018 Sainsbury: That the Town Foreman's monthly water treatment report for June, 2018, be accepted and filed.
Carried

Trees

180/2018 Shaw: That the Town Foreman remove two dead trees at 600 Prince Street.
Carried

Hedge Trimmer

181/2018 Shaw: That the Town Foreman purchase a hedge trimmer attachment in the amount of \$300.00.
Carried

Thermostat

182/2018 Ingram: That the Town Foreman replace the thermostat at 600 Prince Street with a programmable thermostat.
Carried

Demolition Permit

183/2018 Sainsbury: That the Council approve a demolition permit for:
Lot 12 Block 18 Plan G655
Lot 13 Block 18 Plan G655
Carried

Cable System

184/2018 Kelly: That the CAO send out a cable survey to residents of the Town of Imperial.
Carried

Policy 02-10

185/2018 Sainsbury: That the CAO move the man only rate to be included in the out of town rates.
Carried

Munisoft Payroll System

186/2018 Kelly: That the CAO purchase the Easy Pay Payroll System from Munisoft for the amount of \$664.00 as per quote.
Carried

Ministry of Environment Compliance Report

187/2018 Shaw: That the non-compliance report from the Ministry of Environment be accepted.
Carried

Ministry of Environment Compliance Report

188/2018 Sainsbury: That the CAO hire Melron Services to load and haul shingles from the Town of Imperial to Humboldt landfill as per the Ministry of Environment non-compliance report.
Carried

Ministry of Environment

189/2018 Ingram: That the CAO purchase an emergency contact number sign to be hung up at the Waste Transfer Station as per the Ministry of Environment non-compliance report.
Carried

Calcium Chloride

190/2018 Ingram: That council rescind resolution # 99/2018.
Carried

Community Centre

191/2018 Kelly: That the CAO contact the Department of Health to have the tiles inspected at the Community Centre for asbestos.
Carried

Facebook Page

192/2018 Sainsbury: That the CAO set up a Facebook page for the Town of Imperial.
Carried

Holidays

193/2018 Kelly: That the CAO's holidays for July 19, 20, 23, 24, 26 and 27 be approved.
Carried

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Holidays

194/2018 Shaw: That the Assistant Administrator's holidays for July 28 to August 6 and August 11 to August 19 be approved.

Carried

Holidays

195/2018 Kelly: That the Town Foreman's holidays for July 19, 20 and 23 be approved.

Carried

Watrous Minor Ball Sponsorship

196/2018 Ingram: That the Town of Imperial sponsor \$100.00 for Watrous Minor Baseball Mosquito provincials in Watrous July 20 – 22, 2018.

Carried

Munisoft Training

197/2018 Sainsbury: That the CAO and Assistant Administrator attend Munisoft training in Swift Current on October 18, 2018.

Carried

Sale by Tender

198/2018 Ingram: That the CAO advertise sale by tender for:
Lot 13 Block 15 Plan G435
Lot 14 Block 15 Plan G435
Tender closing date to be September 12, 2018.

Carried

Announcements:

August Meeting

199/2018 Ingram: That the next regular meeting of council be held, Wednesday, August 22, 2018.

Carried

Adjournment:

200/2018 Kelly: That this meeting be adjourned at 9:48 p.m.

Carried

Edward Abrey, Mayor

Joslin Freeman, Chief Administrative Officer

Initial