

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday, February 14, 2018, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Brent Ingram, Susan Parish, Randy Shaw, Ryan Kelly, Leslie Sainsbury, and CAO Sheila Newlove.

Absent:

Councillor Patricia Joa.

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

23/2018 **Kelly:** That the agenda be approved. **Carried**

Minutes:

24/2018 **Ingram:** That the minutes of the regular meeting of council held January 10, 2018 be approved. **Carried**

Correspondence:

25/2018 **Parish:** That the following correspondence, having been read, be filed:

- CATPC re: informational letter & invitation to take out membership
- WUQWATR re: invitation to take out membership
- Jeff Friedenstabe, RCMP re: invitation to stakeholders meeting, February 22, 2018
- Canadian Fallen Heroes Foundation re: contribution request
- E-Mailed
 - SUMA re:
 - ◆ “Urban Update”- January 15, 29 & February 12, 2018
 - Government of Saskatchewan re: “Municipalities Today” – January, 2018
 - RCMP re: 2017 3rd Quarter Review
 - Palliser Regional Library re: “About Palliser” brochure

Carried

Financial Reports:

26/2018 **Parish:** That the Statement of Financial Activities for January, 2018, attached hereto and forms part of these minutes, be accepted. **Carried**

27/2018 **Shaw:** That the Income Statement for January, 2018, attached hereto and forms part of these minutes, be accepted. **Carried**

28/2018 **Kelly:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for January, 2018, be accepted and filed. **Carried**

29/2018 **Shaw:** That the 2017 Income and Expense statement for the Imperial Community Centre and the Long Lake Valley Court, attached hereto and forms part of these minutes be accepted. **Carried**

30/2018 **Kelly:** That \$4,943.99 be transferred to Reserves for Future Expenditures for the Long Lake Valley Court. **Carried**

Accounts:

31/2018 **Parish:** That the Town of Imperial and the Community Housing Project accounts paid to February 14, 2018 in the amount of \$43,060.88 as per the list, containing Town of Imperial cheque numbers 13082 –13097 and online payment numbers 52 - 56 and the Community Housing Project cheque numbers 67 – 77, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

32/2018 **Parish:** That the Town of Imperial and the Imperial Cable System accounts payable to February 14, 2018 in the amount of \$42,669.89 as per the list containing Town of Imperial cheque numbers 13098 - 13123 and online payment number 57 - 62, and the Imperial Cable System online payment number 10, name and amounts, attached hereto and forms part of these minutes be approved for payment. **Carried**

Initial

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New Business:

Water Treatment Plant Report

33/2018 Sainsbury: That the Town Foreman's monthly water treatment plant report for January, 2018, be accepted and filed.

Carried

Seacan Storage Containers Policy

34/2018 Shaw: That policy number 07-80, being a Seacan Storage Containers Policy, be approved.

Carried

Chip Sealant

35/2018 Parish: That Canadian Paving Services be hired to apply chip sealant to Virginia Avenue from Queen Street to Duke Street for \$27,750.00 as per estimate number 429 dated January 25, 2018.

Carried

Website

36/2018 Ingram: That Bergen Computers be hired to re-design the Town of Imperial website to a mobile responsive design for an estimated cost of between \$2,000 and \$3,000.

Carried

Sidewalks

37/2018 Kelly: That Richardson Services be hired to form, prepare, pour and finish concrete sidewalks for \$8,640.00, as per their quote dated February 14, 2018, at the following locations:
4' x 8' - south of 400 Prince Street
4' x 48' - south of 320 and 324 Queen Street
4' x 20' - north of 401 Queen Street
4' x 16' - east of 275 Saskatchewan Avenue
4' x 16' - south of 302 Prince Street
4' x 8' - north of 276 Saskatchewan Avenue
4' x 25' - south of 206 Princess Street

Carried

Sidewalks

38/2018 Ingram: That the Town Foreman remove the sections of sidewalk at the following locations:
4' x 16' - west of 206 Railway Avenue
4' x 8' - east of 429 Queen Street
4' x 8' - north of 407 Royal Street
4' x 8' - east of 220 Prince Street

Carried

Ammonia Detection Upgrade

39/2018 Sainsbury: That CIMCO Refrigeration be hired to install exhaust system and upgrade ammonia detection in the plant room at the Imperial Community Rink for \$10,646 plus taxes as per their quote dated January 2, 2018.

Carried

Waterline

40/2018 Kelly: That Trevor and Leslie Lewis be given permission to connect to the Town of Imperial's water system for domestic use only. The water line will be connected to the town's water at the corner of Duchess Street and Prairie Avenue, where a shutoff valve will be installed. It will continue across their land, NE 34-25-27 W2, to their house. All costs for material and installation of the water line will be the responsibility of Trevor and Leslie Lewis.

Carried

Tender Opening

Council held the Public Tender Opening for the offers on the 1988 Case 580K backhoe at 8:30 p.m.

41/2018 Sainsbury: That Shiels Farm Ltd tender of \$17,777.00 for the 1988 Case 580K backhoe be accepted as presented. The tenderer has until February 26, 2018 to remit the balance of \$15,999.30.

Announcements:

March Meeting

42/2018 Ingram: That the next regular meeting of council be held, Wednesday March 14, 2018

Carried

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Adjournment:

43/2018

Kelly:

That this meeting be adjourned at 9:02 p.m.

Carried

Edward Abrey, Mayor

Sheila Newlove, Chief Administrative Officer

Initial