

**Minutes of the Regular Meeting of the Council  
of the Town of Imperial held  
Wednesday, January 10, 2018, at 7:30 p.m.  
in the Town Council Chambers, Imperial, Saskatchewan**

**Present:**

Mayor Edward Abrey and Councillors Brent Ingram, Susan Parish, Randy Shaw, Ryan Kelly, Leslie Sainsbury, and CAO Sheila Newlove.

**Absent:**

Councillor Patricia Joa.

**Call to Order:**

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

**Agenda:**

- 1/2018**      **Parish:**      That the following item be added to the agenda.  
New Business:  
▪      Municipal permission re: Fire Investigative Training.      **Carried**
- 2/2018**      **Parish:**      That the revised agenda be approved.      **Carried**
- 3/2018**      **Sainsbury:**      That the Fidelity Bond as presented to council be accepted. Bond coverage is \$500,000 and expires December 31, 2018. Bonding is provided for all office employees.      **Carried**

**Minutes:**

- 4/2018**      **Ingram:**      That the minutes of the regular meeting of council held December 13, 2017 be approved.      **Carried**

**Correspondence:**

- 5/2018**      **Kelly:**      That the following correspondence, having been read, be filed:  
▪      E-mailed:  
    ➤      SUMA  
        ◆      “Urban Update”- December 18, 2017 & January 2, 2018  
        ◆      SUMAdvantage re: two new partners  
        ◆      Notice of Annual General Meeting  
    ➤      Government of Saskatchewan re: “Municipalities Today” – December, 2017      **Carried**

**Financial Reports:**

- 6/2018**      **Ingram:**      That the Statement of Financial Activities for December, 2017, attached hereto and forms part of these minutes, be accepted.      **Carried**
- 7/2018**      **Shaw:**      That the Income Statement for December, 2017, attached hereto and forms part of these minutes, be accepted.      **Carried**
- 8/2018**      **Kelly:**      That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System bank reconciliations for December, 2017, be accepted and filed.      **Carried**

**Accounts:**

- 9/2018**      **Kelly:**      That the Town of Imperial and the Imperial Cable System accounts paid to December 31, 2017 in the amount of \$44,197.58 as per the list, containing Town of Imperial cheque numbers 13040 – 13069 and online payment numbers 45 - 50 and the Imperial Cable System cheque numbers 1681 – 1682, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.      **Carried**
- 10/2018**      **Parish:**      That the Town of Imperial and the Imperial Cable System accounts payable to January 10, 2018 in the amount of \$40,709.58 as per the list containing Town of Imperial cheque numbers 13070 - 13081 and online payment number 51, and the Imperial Cable System online payment number 9, name and amounts, attached hereto and forms part of these minutes be approved for payment.      **Carried**

Initial

**Regular Meeting**  
**January 10, 2018**

**New Business:**

*Water Treatment Plant Report*

**11/2018 Shaw:** That the Town Foreman's monthly water treatment plant report for December, 2017, be accepted and filed.  
**Carried**

*List of Land in Arrears*

**12/2018 Shaw:** That roll Numbers 48 and 91 be deleted from the List of Land in Arrears.  
**Carried**

**13/2018 Sainsbury:** That the revised List of Land in Arrears be acknowledged and filed.  
**Carried**

*Assessment Appeals Board*

**14/2018 Parish:** That Kathy Williams, Earl Crittenden And Debbie McDade be appointed to the Assessment Appeals Board.  
**Carried**

**15/2018 Sainsbury:** That each member of the Assessment Appeals Board be paid \$100 per sitting.  
**Carried**

*Holiday Carryover*

**16/2018 Parish:** That the Town Foreman, Kelvin Klenk, be allowed to carryover 15 holiday days from 2017 to be used in 2018.  
**Carried**

**17/2018 Parish:** That the CAO, Sheila Newlove, be allowed to carryover 12 days from 2017 to be used in 2018.  
**Carried**

*Bar Approval at the Rink*

**18/2018 Sainsbury:** That the CAO write a letter giving the Simpson Ladies Hockey Bags permission to hold a bar at the rink on February 3, 2018.  
**Carried**

*Administrator Position*

**19/2018 Shaw:** That the CAO advertise the Administrator position on the SUMA and UMAAS website.  
**Carried**

*Fire Training*

**20/2018 Shaw:** That permission be given to the Inspector's Division to use the house located at 305 Duchess Street for Fire Investigation Training.  
**Carried**

**Announcements:**

*February Meeting*

**21/2018 Ingram:** That the next regular meeting of council be held, Wednesday February 14, 2018  
**Carried**

**Adjournment:**

**22/2018 Sainsbury:** That this meeting be adjourned at 8:25 p.m.  
**Carried**

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Edward Abrey, Mayor

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Sheila Newlove, Chief Administrative Officer

Initial