

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Tuesday, November 15, 2016, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Edward Abrey and Councillors Susan Parish, Patricia Joa, Randy Shaw, Ryan Kelly, Leslie Sainsbury, and Administrator Sheila Newlove.

Absent:

Councillor Brent Ingram.

Call to Order:

A quorum being present Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

245/2016 **Parish:** That the agenda be accepted. **Carried**

Bylaw:

Council Code of Ethics

246/2016 **Kelly:** That Bylaw #10-2016, being a Council Code of Ethics Bylaw, be introduced and read a first time. **Carried**

247/2016 **Parish:** That Bylaw #10-2016 be read a second time. **Carried**

248/2016 **Sainsbury:** That Bylaw 10-2016 be given three readings at this meeting. **Carried Unanimously**

249/2016 **Joa:** That Bylaw 10-2016 be read a third time and passed. **Carried**

All members of council took the Oath or Affirmation in the prescribed form as required by section 94 of *The Municipalities Act*.

Minutes:

250/2016 **Parish:** That the minutes of the regular meeting of council held October 12, 2016 be approved. **Carried**

251/2016 **Kelly:** That the minutes of the first meeting of council held October 27, 2016 be approved. **Carried**

Correspondence:

252/2016 **Shaw:** That the following correspondence, having been read, be filed:

- Lacey Robinson re: town staff
- "SUMAssure News" – Fall 2016
- Government of Saskatchewan re:
 - Congratulatory letter
 - New Municipal Council Members: What you need to know?
 - Council Member's Handbook
- Palliser Regional Library re:
 - Palliser Fall Meeting Report 2016
 - "For the Record"
- E-mailed:
 - SUMA
 - "Urban Update" – Oct. 17, 31 & Nov. 14, 2016
 - "General Member Communication" – Nov. 2 & 7, 2016
 - 2017 Convention registration
 - RCMP – 2nd Quarter Review 2016

Carried

Financial Reports:

253/2016 **Joa:** That the Statement of Financial Activities for October, 2016, attached hereto and forms part of these minutes, be accepted. **Carried**

254/2016 **Sainsbury:** That the Income Statement for October, 2016, attached hereto and forms part of these minutes, be accepted. **Carried**

255/2016 **Shaw:** That the Town of Imperial's – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System's bank reconciliations for October, 2016, be accepted and filed. **Carried**

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Accounts:

256/2016 **Joa:** That the Town of Imperial accounts paid to November 14, 2016, in the amount of \$16,761.78 as per the list, containing Town of Imperial cheque numbers 12521 – 12532, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

257/2016 **Kelly:** That the Town of Imperial and the Imperial Cable System accounts payables to November 14, 2016 in the amount of \$29,156.33 as per the list, containing Town of Imperial cheque numbers 12533 – 12561, and Imperial Cable System cheque number 1659, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

New Business:

Water Treatment Plant Report

258/2016 **Parish:** That the Town Foreman’s monthly water treatment plant report for October, 2016, be accepted and filed.
Carried

Imperial Oil Property

259/2016 **Sainsbury:** That the Town of Imperial enter into an agreement with Imperial Oil to license the properties located at 601 Railway Avenue.
Defeated

Christmas Party

260/2016 **Parish:** That the Town Christmas Party for the council, staff and fire fighters be held Saturday, December 3, 2016 in the multi-purpose room with happy hour from 5-6 followed by supper. Model Meats will supply and cook prime rib for \$18/lb and the Catholic Women’s Auxillary will supply and cook salad, oven roasted potatoes, vegetables, garlic bread and dessert for \$12/person
Carried

Town Foreman Holiday

261/2016 **Parish:** That the Town Foreman’s holiday request of November 21-24, 2016 be approved.
Carried

Tim Baker’s Wages

262/2016 **Joa:** That Tim Baker’s wage be increased to \$17.00 per hour effective January 1, 2017.
Carried

Kerrie Sainsbury’s Wage

263/2016 **Joa:** That Kerrie Sainsbury’s wage be increased to \$17.00 per hour effective January 1, 2017.
Carried

Announcements:

December Meeting

264/2016 **Joa:** That the next regular meeting of council be held, Wednesday December 14, 2016
Carried

Adjournment:

265/2016 **Parish:** That this meeting be adjourned at 9:00 p.m.
Carried

Mayor
Edward Abrey

Administrator
Sheila Newlove