

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday April 13, 2016, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Deputy Mayor Edward Abrey and Councillors Brent Ingram, Susan Parish, Patricia Joa, Ryan Kelly, William Tighe, and Administrator Sheila Newlove.

Call to Order:

A quorum being present, Deputy Mayor Abrey called the meeting to order at 7:30 p.m.

Agenda:

- 63/2016 Kelly:** That the following item be added to the agenda:
- New Business
 - Ambulance and Campground
 - Memorial for Mayor Ronald Klenk
 - Cats and Crows
- Carried**
- 64/2016 Kelly:** That the revised agenda be accepted.
- Carried**
- Bond*
- 65/2016 Parish:** That the Fidelity Bond as presented to council be accepted. Bond coverage is \$500,000 and expires January 1, 2017. Bonding is provided through SUMAssure and coverage is provided for all office employees.
- Carried**
- Daily Cash Collection Limit*
- 66/2016 Parish:** That the daily collection amount held in the Town Office be increased to \$50,000 before a daily deposit is required as per section 111(2)(i) of The Municipalities Act.
- Carried**
- Minutes:**
- 67/2016 Tighe:** That the minutes of the regular meeting of council held March 9, 2016 be approved.
- Carried**
- Correspondence:**
- 68/2016 Joa:** That the following correspondence, having been read, be filed:
- District 15 ADD Board report
 - E-mailed:
 - SUMA:
 - “Urban Update” – March 21 & April 4, 2016
 - President’s Update re: Provincial Campaign Wrap Up
- Carried**
- Financial Reports:**
- 69/2016 Tighe:** That the Statement of Financial Activities for March, 2016, attached hereto and forms part of these minutes, be accepted.
- Carried**
- 70/2016 Kelly:** That the Income Statement for March, 2016, attached hereto and forms part of these minutes, be accepted.
- Carried**
- 71/2016 Ingram:** That the Town of Imperial’s – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System’s bank reconciliations for March, 2016, be accepted and filed.
- Carried**
- 72/2016 Ingram:** That the 2015 draft Town of Imperial’s audited Consolidated Financial Statements, attached hereto and forms part of these minutes, be accepted.
- Carried**
- Accounts:**
- 73/2016 Tighe:** That the Town of Imperial and the Imperial Cable System accounts paid to April 13, 2016, in the amount of \$26,350.82 as per the list, containing Town of Imperial cheque numbers 12238 – 12254 and the Imperial Cable System cheque number 1648, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
- Carried**

Regular Meeting
April 13, 2016

74/2016 Parish: That the Town of Imperial and the Imperial Cable System accounts payables to April 13, 2016 in the amount of \$27,219.83 as per the list, containing Town of Imperial cheque numbers 12255 - 12282 and the Imperial Cable System cheque numbers 1649 - 1650, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

New Business:

Water Treatment Plant Report

75/2016 Parish: That the Town Foreman's monthly water treatment plant report for March, 2016, be accepted and filed.
Carried

Election Workshop

76/2016 Kelly: That the Administrator and the Assistant Administrator be authorized to attend the Local Government Election Workshop in Regina on June 2, 2016.
Carried

Returning Officer

77/2016 Parish: That the Administrator be appointed as the Returning Officer for the Municipal election to be held October 26, 2016.
Carried

Election Official Remuneration

78/2016 Kelly: That the election official's remuneration be set as follows:
Returning Officer/Deputy Returning Officer - \$300.00
Poll Clerk - \$16.00/hour
Carried

UMAAS Convention

79/2016 Tighe: That the Administrator be authorized to attend the UMAAS convention in Saskatoon, June 7 – 10, 2016.
Carried

Rescind Tax Incentive Policies

80/2016 Joa: That Tax Policy # 06 – 30, being a Residential Economic Development Incentive Policy and Policy # 06 – 40, being a Commercial/Industrial Economic Development Incentive Policy, be rescinded.
Carried

Waste Collection Contract

81/2016 Tighe: That the Administrator be authorized to sign the 36 month waste collection agreement with Waste Management valid April 1, 2016 with fixed rates for year 1; 3% increase for year 2 and year 3.
Carried

Tax Incentive

82/2016 Ingram: That the Administrator introduce at this meeting a bylaw for entering into a tax exemption agreement for the purposes of economic development with Karen Olenius.
Carried

Moving Permit # 1-2016

83/2016 Ingram: That moving permit # 1–2016 submitted by Karen Olenius to move a modular home onto lots 3-6/Block 3/Plan G88 be approved.
Carried

Building Permit # 2-2016

84/2016 Joa: That building permit # 2-2016 submitted by Karen Olenius be approved on condition that the building be located no closer than 3 feet from the property line.
Carried

Rink Compressor

85/2016 Parish: That National Refrigeration be hired to supply and install a new compressor at the rink for \$23,712 plus taxes plus any additional costs associated with ammonia loss and welding costs as per their quote dated March 22, 2016.
Carried

Community Centre Floor

86/2016 Ingram: That Ryan Vaughn be hired to sand and refinish the hardwood floor at the Community Centre for \$7,921.20 as per his quote dated March 14, 2016.
Carried

Regular Meeting
April 13, 2016

Tree Moving

87/2016 **Ingram:** That Doug Bartel be hired for 1 day for \$1,500 plus mileage to move trees from the school to the Long Lake Valley Court and the Park/RV Campground areas.
Carried

Budget

88/2016 **Ingram:** That the 2016 accrual budget, attached hereto and forming part of these minutes, with total revenues of \$512,901; total expenditures of \$757,534; a mill rate of 3 and a base tax as detailed in bylaw # 2-2016 which produces a tax levy of \$229,602 and a deficit of \$15,031 be adopted.
Carried

2016 Mill Rate

89/2016 **Parish:** That the 2016 municipal mill rate be set at 3.
Carried

2016 Base Tax

90/2016 **Parish:** That the Administrator introduce at this meeting a bylaw to provide for a base tax to be applied to the types and classifications of property included in the table below:

<u>Property</u>	<u>Type of Property</u>		
<u>Class</u>	<u>Land</u>	<u>Improvements</u>	<u>Land & Improvements</u>
Agriculture	\$300.00	\$170.00	\$470.00
Residential	\$500.00	\$420.00	\$920.00
Commercial/Industrial	\$400.00	\$650.00	\$1050.00

Carried

Campaign re: Ambulance

91/2016 **Joa:** That Jayne Goodsmen be allowed to park her RV in the campground at “no charge” when on-call for the ambulance.
Carried

Shooting Crows

92/2016 **Parish:** That Ted Abrey, Kelvin Klenk and Marvin Gullacher be appointed to shoot crows within the Town limits as section 3(c) of Bylaw # 2/96.
Carried

Bylaws:

Base Tax

93/2016 **Ingram:** That Bylaw # 2-2016, being a Bylaw to Provide for a Base Tax, be introduced and read a first time.
Carried

94/2016 **Kelly:** That Bylaw # 2-2016 be read a second time.
Carried

95/2016 **Tighe:** That Bylaw # 2-2016 be given three readings at this meeting.
Carried Unanimously

96/2016 **Parish:** That Bylaw # 2-2016 be read a third time and passed.
Carried

Tax Exemption Agreement

97/2016 **Ingram:** That Bylaw # 6-2016, being a Bylaw to Provide for Entering into a Tax Exemption Agreement for the Purposes of Economic Development with Karen Olenius be introduced and read a first time.
Carried

98/2016 **Joa:** That Bylaw # 6-2016 be read a second time.
Carried

99/2016 **Parish:** That Bylaw # 6-2016 be given three readings at this meeting.
Carried Unanimously

100/2016 **Tighe:** That Bylaw # 6-2016 be read a third time and passed.
Carried

Announcements:

May Meeting

101/2016 **Joa:** That the next regular meeting of council be held on Wednesday May 11, 2016.
Carried

Regular Meeting
April 13, 2016

Adjournment:

102/2016

Joa:

That this meeting be adjourned at 9:30 p.m.

Carried

Deputy Mayor
Edward Abrey

Administrator
Sheila Newlove