

**Minutes of the Regular Meeting of the Council
of the Town of Imperial held
Wednesday January 13, 2016, at 7:30 p.m.
in the Town Council Chambers, Imperial, Saskatchewan**

Present:

Mayor Ronald Klenk and Councillors Edward Abrey, Brent Ingram, Susan Parish, Patricia Joa, William Tighe, Ryan Kelly and Administrator Sheila Newlove.

Call to Order:

A quorum being present, Mayor Klenk called the meeting to order at 7:30 p.m.

Agenda:

1/2016 **Abrey:** That the following items be added to the agenda:
New Business:
- Ambulance
- Curling Rink

Carried

2/2016 **Abrey:** That the revised agenda be accepted.

Carried

Minutes:

3/2016 **Tighe:** That the minutes of the regular meeting of council held December 9, 2015 be approved.

Carried

Old Business:

Administrator's Salary

4/2016 **Ingram:** That the Administrator's salary, effective January 1, 2016, increase 3% to \$62,131.66

Carried

Town Foreman's Salary

5/2016 **Ingram:** That the Town Foreman's salary, effective January 1, 2016, increase by 10% to \$53,526.00

Carried

Part-Time Staff

6/2016 **Kelly:** That part-time staff remain at \$16.00 per hour.

Carried

Correspondence:

7/2016 **Joa:** That the following correspondence, having been read, be filed:

- Ministry of Government Relations re:
 - "Public Disclosure Statements" Information
 - Municipal conflict of Interest Rules – Frequently asked questions
- Ministry of Environment re: Waste Transfer Station inspection
- E-mailed:
 - SUMA:
 - "Urban Update" – December 14, 2015; January 4 & 11 2016
 - "President's Update"
 - Earl LeBlanc, Watrous RCMP re: 2015 Year Review

Carried

Financial Reports:

8/2016 **Abrey:** That the Statement of Financial Activities for December, 2015, attached hereto and forms part of these minutes, be accepted.

Carried

9/2016 **Parish:** That the Income Statement for December, 2015, attached hereto and forms part of these minutes, be accepted.

Carried

10/2016 **Kelly:** That the Town of Imperial's – General Account; Long Lake Valley Court; Community Housing Project and the Imperial Cable System's bank reconciliations for December, 2015, be accepted and filed.

Carried

Accounts:

11/2016 **Tighe:** That the Town of Imperial accounts paid to December 31, 2015, in the amount of \$77,236.29 as per the list, containing cheque numbers 12110 - 12129, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.

Carried

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12//2016 Tighe: That the Town of Imperial and the Imperial Cable System accounts payables to December 31, 2015 in the amount of \$15,723.11 as per the list, containing Town of Imperial cheque numbers 12130 - 12143 and the Imperial Cable System cheque numbers 1639 - 1640, vendor names and amounts, attached hereto and forms part of these minutes be approved for payment.
Carried

13/2016 Tighe: That the Town of Imperial accounts payables to January 13, 2016 in the amount of \$21,630.34 as per the list, containing cheque numbers 12144 – 12154, vendor names and amounts, attached hereto and forms part of these minutes, be approved for payment.
Carried

New Business:

Water Treatment Plant Report

14/2016 Kelly: That the Town Foreman's monthly water treatment plant report for December, 2015, be accepted and filed.
Carried

List of Land in Arrears

15/2016 Tighe: That roll numbers 209 and 216 be deleted from the List of Land in Arrears.
Carried

16/2016 Abrey: That the revised List of Land in Arrears be acknowledged and filed.
Carried

Committees/Boards of the Town Appointments

17/2016 Joa: That the following persons be appointed to the respective Committees/Boards as a representative of the Town of Imperial for 2016:
Deputy Mayor Ted Abrey
Committees/Boards of the Town (council representative)
Imperial Community Rink Ryan Kelly
Imperial Community Centre Bill Tighe
Imperial Cable System Ted Abrey & Brent Ingram
Imperial Palliser Library Pat Joa
Long Lake Valley Health Foundation Ron Klenk
Carried

Council Committee Appointments

18/2016 Joa: That the following persons be appointed to the respective Council Committees for 2016:
Council Committees (council members) (Note – the Mayor is a member of each of these council committees)
Finance Brent Ingram & Susan Parish
Protective Services Brent Ingram & Pat Joa
Streets & Sidewalks Ted Abrey & Pat Joa
Employees & Equipment Ryan Kelly & Susan Parish
Utilities Ted Abrey & Bill Tighe
Planning & Development Ryan Kelly & Bill Tighe
Long Lake Valley Court Susan Parish
Beautification/Parks Susan Parish
Website Pat Joa
Emergency Measures Organization Bill Tighe
Carried

Assessment Appeals Board

19/2016 Parish: That Kathy Williams, Earl Crittenden and Debbie McDade be appointed to the Assessment Appeals Board.
Carried

Assessment Appeals Board Remuneration

20/2016 Abrey: That each member of the Assessment Appeals Board be paid \$100 per sitting.
Carried

Imperial Palliser Library Board Appointments

21/2016 Joa: That the following persons be appointed to the Imperial Palliser Library Board:
Chairperson – Sarah Chamberlain-Brown
Vice-Chairperson – Candace Gross
Treasurer – Beatrice Remlinger
Secretary – Cindy Tripps
Town of Imperial Representative – Pat Joa
R.M. of Big Arm – Gaylene Parry
School Representative – Carol Baade
Member at Large – Betsy Redstone
Carried

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Town Foreman's Holiday
22/2016 Kelly:

That the Town Foreman's holiday request of February 9 – 16, 2016 be approved.
Carried

Administrator's Holiday
23/2016 Abrey:

That the Administrator's holiday request of February 1 – 12, 2016 be approved.
Carried

Bylaw # 1 – 2016
24/2016 Abrey:

That Bylaw # 1 – 2016, being a Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, be introduced and read a first time.
Carried

25/2016 Joa:

That Bylaw # 1 – 2016 be read a second time.
Carried

26/2016 Parish:

That Bylaw 1 – 2016 be given three readings at this meeting.
Carried

27/2016 Kelly:

That Bylaw # 1 – 2016 be read a third time and passed.
Carried

Announcements:

February Meeting

28/2016 Tighe:

That the next regular meeting of council be held on Wednesday February 17, 2016.
Carried

Adjournment:

29/2016 Parish:

That this meeting be adjourned at 8:59 p.m.
Carried

Mayor

Administrator